



LLG Performance Assessment

LLG Name: Nansana Div
Nansana Municipal Council
(Vote Code: 725)

Assessment	Scores
LLG Performance Assessment	86%

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
A. Functionality of Parish Administrative Structures				
1	<p>The LLG has ensured that there are functional PDCs/WDCs in all their respective Parishes/Wards</p> <p>Maximum score is 2</p>	<p>Evidence that the LLG has duly constituted PDCs/WDCs with composition in accordance with the PDM Guidelines, and that PDCs are fully functional as evidenced by mobilization of beneficiaries within a parish/ward, appraisal of all proposals submitted for the revolving funds during the previous FY for all parishes, score 2, else score 0.</p>	<p>Ochieng 7/8 Ward Constituted PDC as per the PDM guidelines. PDC members List approved by LCII Chairperson on 06/08/2024 & submitted to SATC.5 sets of PDC Minutes - 24/09/24 ; 04/10/2023; 30/12/2023; 30/04/2024; 31/05/2024. Field Mobilization report dated 22/10/2023 List of Proposal for PRF Beneficiaries submitted. LCI verified PRF Beneficiaries' Lists dated 16/04/2024 & 17/04/2024, List of approved PRF Beneficiaries dated 27/07/2024</p> <p>Nansana West Constituted PDC as per the PDM guidelines. PDC members List approved by LCII Chairperson on 11/07/2023 & submitted to SATC. 4 sets of PDC Minutes - 24/09/2023 ; 14/12/2023 ; 29/03/2024 & 28/05/2024 Field Mobilization reports dated 18/10/2023. List of Proposal for PRF Beneficiaries submitted:- *LCI vetted PRF Beneficiaries' Lists dated 18/04/2024.List of approved PRF Beneficiaries dated 27/07/2024</p> <p>Nabweru North Constituted PDC as per the PDM guidelines. PDC members List approved by LCII Chairperson on 11/07/2023 & submitted to SATC. 3 sets of PDC Minutes - 28/06/24 ; 29/03/2024 & 30/05/2024. Field Mobilization reports dated 16/10/2023. List of Proposal for PRF Beneficiaries submitted:- *LCI vetted PRF Beneficiaries' Lists dated 18/04/2024 *List of approved PRF Beneficiaries dated 27/07/2024</p>	2
2	<p>LLG has ensured that all Parish Chiefs/Town Agents have collected, compiled, and analyzed data on Parish/community profiling as stipulated in the PDM Guidelines.</p> <p>Maximum score is 2</p>	<p>Evidence that all the Parishes/Wards in a LLG have compiled, updated, and analyzed data on community profiling disaggregated by village, gender, age, economic activity among others as stipulated in the PDM Guidelines, score 2 else score 0.</p>	<p>Ochieng 7/8 Ward Analyzed ward data compiled & submitted on 12/06/2024</p> <p>Nansana west Analyzed ward data compiled & submitted on 18/06/2024</p> <p>Nabweru norrh Analyzed ward data compiled & submitted on 12/06/2024</p>	2

3

The LLG provided guidance and information to the Village Executive Committees and PDCs on strategies for the development of the parish

Maximum score is 6

Evidence that the LLG:
i. Has mapped NGOs, CBOs & CSO operating in the LLG and involved them in raising awareness about the PDM and planning cycle: score 2, or else 0

Ochieng 7/8: List of Ward Priorities dated 10/05/2024 signed by PDC Chairperson & Town Agent ; submitted to SATC

NGO, CBO& CSO Mapping Report dated on 10/05/2024

Community sensitization report (Property Rate Valuation) dated 07/02/2024

Nansana West: List of Ward Priorities dated 04/10/2024 signed by PDC Chairperson & Town Agent ; submitted to SATC on 04/10/2024, NGO, CBO& CSO Mapping Report dated on 10/05/2024, Community sensitization report (Bulungi Bwansi) dated 09/02/2024

Nabweru north: List of Ward Priorities dated 04/10/2024 signed by PDC Chairperson & Town Agent ; submitted to SATC on 04/10/2024, NGO, CBO& CSO Mapping Report dated on 10/05/2024, Community sensitization report (Property Rate Valuation) dated 01/02/2024

2

3

The LLG provided guidance and information to the Village Executive Committees and PDCs on strategies for the development of the parish

Maximum score is 6

Evidence that the LLG provided guidance and information to the Village Executive Committees and PDCs on:

ii. Approved Programmes/activities to be implemented within the Parish for the current FY score 2, else score 0

ocheing 7/8: SATC communication dated 31/05/2024 notifying PDCs; the ward priorities / projects incorporated in the Division Budget for FY 24/25, Ward workplan incorporating Division Projects to be implemented in the ward was approved by PDC under Min: 31/05/2024

nansana west: SATC communication dated 31/05/2024 notifying PDCs; the ward priorities / projects incorporated in the Division Budget for FY 24/25, Ward workplan incorporating Division Projects to be implemented in the ward was approved by PDC under Min: 28/05/2024

nabweru north: SATC communication dated 31/05/2024 notifying PDCs; the ward priorities / projects incorporated in the Division Budget for FY 24/25, Ward workplan incorporating Division Projects to be implemented in the ward was approved by PDC under Min: 30/05/2024

2

3

The LLG provided guidance and information to the Village Executive Committees and PDCs on strategies for the development of the parish

Maximum score is 6

Evidence that the LLG provided guidance and information to the Village Executive Committees and to PDCs on:

iii. Priority enterprises that can be implemented in the parish score 2 or else 0

Ochieng 7/8: Priority Enterprises selected for Promotion in FY 24/25:- Poultry; Piggery & Horticulture submitted to SATC on 15/04/2024

Consultative meeting was held on 12/04/2024 at Buddo COU

nansana west: Priority Enterprises selected for Promotion in FY 24/25:- Poultry; Piggery & Horticulture submitted to SATC on 16/05/2024

Consultative meeting was held on 16/04/2024 at Kabumbi

nabweru north: Priority Enterprises selected for Promotion in FY 24/25:- Poultry; Piggery & Horticulture submitted to SATC on 12/04/2024

Consultative meeting was held on 09/04/2024 at Nabweru Community school

2

B. Planning and Budgeting

4

The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting Guidelines

Maximum score is 6

Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY:

i. Is consistent with the LLG approved development plan III; score 1 or else 0

There was evidence that the prioritized investments in the annual work plan were consistent with the Division approved development plan III i.e. projects present in the Annual work plan and budget included stone pitching of Kazinga Road in Nabweru North II on page 17 of the work plan and page 105 of the five year development plan; and Supply of 3 seater wooden classroom desks with metallic stands at Kazo COU P/S and St. Stephen COU P/S, Stone pitching and grading of Ssekubunga Rd and the installation of box culverts along Kabuuka Rd in the annualized work plan

1

4

The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting Guidelines

Maximum score is 6

Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY:

ii. Incorporates ranked priorities from all its respective parish submissions which are duly signed by the Parish Chief and PDC Chairperson score 1 or else 0.

the AWPB and budget reflected the following projects from the ranked ward priorities; Supply of 3 seater wooden classroom desks with metallic stands at Kazo COU P/S and St. Stephen COU P/S, Stone pitching and grading of Ssekubunga Rd and the installation of box culverts along Kabuuka Rd.

1

4	The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting Guidelines	Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY: iii. Is based on the outcomes of the budget conference; score 1 or else 0	There was evidence that the the approved budget and AWP were based on outcomes from the budget conference report dated 8/11/2023 i.e. the supply of furniture to UPE schools including Kazo COU P/S, drainage works along Wampamba-Valley View Rd, Construction of staff quarters at Kazo COU P/S among other projects	1
	Maximum score is 6			
4	The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting Guidelines	iv. That the LLG budget include investments to be financed by the LLG score 1 or else 0	The Division budgeted to implement the following projects earmarked under the its own source revenue; procurement and supply of 50 3 seater school desks to 5 government aided schools, procure 2 motor cycles for revenue mobilization, mechanized maintenance of roads including stone pitching of Eriab Kikomaga Rd in Nabweru South, Completion of stone pitching along Mwebe Division Rd, grading and stone pitching of Bukima Rd to a tune of UGX 48,000,000	1
	Maximum score is 6			
4	The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting Guidelines	v. Evidence that the LLG developed project profiles for all capital investments in the AWP and Budget as per format in NDP III Score 1 or else score 0	The Division developed profiles for all projects in fy 2024/2025	1
	Maximum score is 6			
4	The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting Guidelines	vi. That the LLG budget was submitted to the District/Municipality/City before 15th May: score 1 or else 0	Annual work plan and budget were submitted on 13/05/2024	1
	Maximum score is 6			

5	Procurement planning for the current FY: submission of request for procurement Maximum score is 2	Evidence that the LLG prepared and submitted inputs into the procurement plan for all the procurements to be done in a LLG for the current FY) to the CAO/TC by the 30th April of the previous FY, Score 2 or else score 0	The Procurement Plan was submitted on 22/03/2024	2
6	Compliance of the LLG budget to DDEG investment menu for the current FY Maximum score is 2	Evidence that the investments in the approved LLG Budget for the current FY comply with the investment menu in the DDEG Grant, Budget and Implementation Guidelines, score 2 or else score 0	The Division followed the UDDEG Guidelines and Investment menu in the financial year under review having spent 80% of the UDDEG budget to a tune of UGX 174,407,558 on grading and stone pitching of Lugoba Kazinga Rd in Nabweru North II, and stone pitching of Bujagaali Rd in Nansana Eats II B. 2% of the funds were spent on food and nutrition, 8% on parish activities, and 10% on monitoring and supervision of projects being implemented	2
C. Own Source Revenue Mobilization and Administration				
7	LLG collected local revenue as per budget (Budget realization) Maximum score is 1	Evidence that the LLG collected OSR for the previous FY within +/- 10% of the budget score 1 or else score 0.	The Division budgeted to collect UGX 2,891,267,497 and collected 3,057,265,000 translating to a percentage performance of 5.4% by the close of the financial year.	1
8	Increase in LLG own source revenues from last financial year but one to last financial year. Maximum score 1	Evidence that the OSR collected increased from previous FY but one to previous FY by more than 5 %, score 1 or else score 0	The Division collected UGX 2,275,627,000 in fy 2022/2023 and UGX 2,891,267,000 in fy 2023/2024 translating to a percentage increase of 21%.	1
9	The LLG has properly managed and used OSR collected in the previous FY Maximum score 4	Evidence that the LLG: i. Has remitted OSR to the administrative units, score 1 or else score 0.	From the annual financial statements and payment vouchers of fy 2023/2024, the Division remitted a total of UGX 27,257,983 to the cells and wards	1

9	The LLG has properly managed and used OSR collected in the previous FY Maximum score 4	Evidence that the LLG: ii. Did not use more than 20% of the OSR on councilors allowances in the previous FY (unless authority was granted by the Minister), score 1, else score 0	The Division spent UGX 236,767,000 on Council allowances a percentage of 12% of the actual collected from fy 2022/2023 which was UGX 2,005,575,021.	1
9	The LLG has properly managed and used OSR collected in the previous FY Maximum score 4	Evidence that the LLG: iii. Have budgeted and used OSR funds on operational and maintenance in previous FY, score 1, else score 0	The Division spent 8,352,000 of the roads budget of UGX 10,000,000 on Operation and Maintenance of roads representing a percentage of 84%; UGX 2,000,000 of the budgeted UGX 2,586,000 was spent on Maintenance and servicing of computers representing a percentage expenditure of 77%; UGX 1,598,000 of the UGX 3,000,000 budget of maintenance of motor cycles was used representing a percentage of 53%	1
9	The LLG has properly managed and used OSR collected in the previous FY Maximum score 4	Evidence that the LLG: iv. Publicised the OSR and how it was used for the previous FY, score 1, else score 0.	All projects implemented using own source revenue were present on the notice board with clear pictorial evidence.	1

D. Financial Management

10	The LLG submitted annual financial statements for the previous FY on time Maximum score is 4	Evidence that the LLG submitted its Annual Financial Statement to the Auditor General (AG) on time (i.e., by August 31), score 4 or else score 0	Annual Financial Statements were submitted and receipt by the Office of the Auditor General was seen dated 29/08/2024	4
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11	<p>The LLG has submitted all 4 quarterly financial and physical progress reports including finances for the Parish Development Model (PDM), for the previous FY on time and in the prescribed format</p>	<p>Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time:</p>	Q1 Report was submitted on 12/10/2023	1
	<p>Maximum score is 6</p>	<p>i. Q1 by 15th October score 1 or else 0</p>		
11	<p>The LLG has submitted all 4 quarterly financial and physical progress reports including finances for the Parish Development Model (PDM), for the previous FY on time and in the prescribed format</p>	<p>Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time:</p>	Q2 Report was submitted on 10/01/2024	1
	<p>Maximum score is 6</p>	<p>ii. Q2 by 15th January score 1 or else 0</p>		
11	<p>The LLG has submitted all 4 quarterly financial and physical progress reports including finances for the Parish Development Model (PDM), for the previous FY on time and in the prescribed format</p>	<p>Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time:</p>	3rd Quarter PBS was submitted on 10/04/2024	1
	<p>Maximum score is 6</p>	<p>iii. Q3 by 15th April score 1 or else 0</p>		

11	<p>The LLG has submitted all 4 quarterly financial and physical progress reports including finances for the Parish Development Model (PDM), for the previous FY on time and in the prescribed format</p> <p>Maximum score is 6</p>	<p>Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time:</p> <p>iv. Q4 by 30th July score 3 or else 0</p>	<p>Fourth quarter report was submitted on 11/07/2024</p>	3
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E. Human Resources Management for Improved Service Delivery

12	<p>Appraisal of all staff in the LLG in the previous FY</p> <p>Maximum score is 6</p>	<p>Evidence that the SAS/Town Clerk appraised staff in the LLG:</p> <p>(i) All staff in the LLG including extension workers in the previous FY (by 30th June): score 2 or else 0</p>	<p>All traditional staff including health workers were appraised by 30th June 2024</p>	2
12	<p>Appraisal of all staff in the LLG in the previous FY</p> <p>Maximum score is 6</p>	<p>Evidence that the SAS/Town Clerk appraised staff in the LLG:</p> <p>(ii) Primary School Head teachers in public primary schools in the previous school calendar year (by 31st December) – score 2 or else 0</p>	<p>All head teachers were appraised by the SATC i.e. Me. Wasala Ronald Head teacher Kazo Mixed P/S, Kirya Constantine of Kazo COU P/S, Ndagire Eunice of Nansana COU P/S, Mwesigwa Edward Masembe of Nansana SDA P/S, and Nabakooza Margret of St. Joseph Nansana P/S</p>	2
12	<p>Appraisal of all staff in the LLG in the previous FY</p> <p>Maximum score is 6</p>	<p>Evidence that the SAS/Town Clerk appraised staff in the LLG:</p> <p>(iii) HC III & II In-charges in the previous FY (by June 30th) – score 2 or else</p>	<p>All Health centre in charges were appraised i.e. Kagosa Loy of Nansana H C II and Bamulasa Nicholas of Nabweru HC III</p>	2
13	<p>Staff duty attendance</p> <p>Maximum score is 6</p>	<p>Evidence that the LLG has</p> <p>(i) Publicized the list of LLG staff: score 3 or else 0</p>	<p>A current Staff list was seen on the notice board and an attendance register was seen and is in place.</p>	3

13	Staff duty attendance Maximum score is 6	Evidence that the LLG has (ii) Produced monthly analysis of staff attendance with recommendations to CAO/TC score 3 or else 0	The Division submitted all 12 monthly staff attendance analysis to the Town Clerk with recommendations from July 2023- June 2024	3
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F. Implementation and Execution

14	The LLG has spent all the DDEG funds for the previous FY on eligible projects/activities Maximum score is 2	Evidence that the LLG budgeted and spent all the DDEG for the previous FY on eligible projects/ activities as per the DDEG grant, budget, and implementation guidelines: Score 2, or else score 0	The Division spent 80% of the UDDEG funds on the construction of staff quarters at Kazo COU P/S to a tune of UGX 150,000,000 and also constructed a perimeter wall at Nansana St. Stephen COU P/S at a cost of UGX 24,407,558 all of which were eligible expenditures under the UDDEG investment menu. 2% of the funds were spent on food and nutrition activities, 8% on Ward activities and 10% on monitoring, supervision and evaluation of capital works as part of investment service costs.	2
15	The LLG spent the funds as per budget Maximum score is 2	Evidence that the execution of budget in the previous FY does not deviate for any of the sectors/main programs by more than +/-10%: Score 2	Some of the sectors deviated by more than 10%	0
16	Completion of investments as per annual work plan and budget Maximum score is 3	Evidence that the investment projects planned in the previous FY were completed as per work plan by end of FY (quarter four) : If more than 90 % was completed: Score 3 If 70% -90%: Score 2 If less than 70 %: Score 0.	The Division completed all development projects that were planned and completion certificates for the construction of four unit staff house with 2 stance lined pit latrine and supply of one pc (5,000 litres) HPDE tank at Kazo COU P/S dated 17/06/2024bat cost of UGX 136,975,214 7& the completion certificate for the construction of a perimeter wall at Kazo COU P/S at a cost of UGX 24,006,500 dated 19/06/2024	3

G. Environmental and Social Safeguards

17	The LLG has implemented environmental and social safeguards during the previous FY Maximum score is 2	Evidence that the LLG carried out environmental, social and climate change screening where required, prior to implementation of all planned investments/ projects, score 2 or else score 0	Environment and social screening forms were seen for the construction of four unit staff house with 2 stance lined pit latrine and supply of one pc (5,000 litres) HPDE tank at Kazo COU P/S & for the construction of a perimeter wall at Kazo COU P/S	2
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18	The LLG has an Operational Grievance Handling System Maximum score is 2	(i) If the LLG has specified a system for recording, investigating and responding to grievances, which includes a designated person to coordinate response to feedback, complaints log book with clear information and reference for onward action, a defined complaints referral path, and public display of information at LLG offices score 1 or else 0	The Division has a defined grievance redress mechanism with a complaints log book in place and displayed on public notice boards. The Division has a designated person for grievance handling that coordinates the entire process as per the appointment letters	1
18	The LLG has an Operational Grievance Handling System Maximum score is 2	(ii) If the LLG has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress score 1 or else 0	The Division publicized the grievance handling system and it was present on the notice board in the main hall for public display	1
19	The LLG has a functional land management system Maximum score 1	If the LLG has a functional Area Land committee in place to assist the LG Land board in an advisory capacity on matters relating to land, including ascertaining rights on the land score 1 or else 0	The Division has an area land committee however the land tenure system does not favor its functionality	1
H. Basic (Pre & Primary) Education services Management (in public and private schools)				
20	Awareness campaigns and mobilization on education services conducted in last FY Maximum score is 3	Evidence that the LLG has conducted awareness campaigns and parent's mobilization for improvement of education service delivery score 3, else score 0	there was evidence of the presence of awareness campaign reports dated 29th/11/2023 at kazo c/u primary school and 7th/03/2024 at nansana c/u primary school. these campaigns were aimed at mobilizing parents and pupils for improvement of education services.	3

21	Monitoring of service delivery in basic schools Maximum score is 4	Evidence that the LLG has monitored schools at least once per term in the previous 3 terms and produced a list of issues requiring attention of the committee responsible for education of the LLG council in the previous FY: If all schools (100%) - score 4 If 80 - 99% - score 2 If 60 to 79% score 1 Below 60% score 0	3 monitoring reports of UPE schools were seen dated 23/11/2023, 07/07/2023 and 2/04/2024 in Nansana SDA P/S, Kazo CU P/S, Kazo Mixed P/S, St. Joseph Catholic P/S, Nansana COU P/S. The reports focus on major projects undertaken during the financial year and the challenges that require Council's attention in government schools. The Committee responsible for Education sat on 30th November 2023 and discussed the monitoring report of government aided schools held on 23/11/2023.	2
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22	Existence and functionality of School Management Committees Maximum score is 3	Evidence that the LLG have functional school management committees in all schools; score 3, else score 0	There was evidence provided from appointment letters of School Management Committees of Kazo Mixed Mixed P/S, Kazo COU P/S, Nansana SDA P/S, Nansana COU P/S and Nansana St. Joseph's P/S. Minutes and action plans School Management Committee meetings held for Kazo COU P/S on 11/08/2023, SMC Minutes were seen for Nansana Catholic Primary School held on 6/06/2024, 15/02/2024 and on 4/10/2023; Nansana SDA P/S SMC sat on 8/04/2024, 7/07/2023 and on 11/10/2023.	3
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I. Primary Health Care Services Management

23	Awareness campaigns and mobilization on primary health care conducted in last FY Maximum score is 3	Evidence that the LLG has conducted awareness campaigns and mobilized communities for improved primary health care service delivery score 3, else score 0	Awareness and community mobilization campaigns were done from evidence of reports seen on 28/06/2024, 27/06/2024, 4/01/2024, 3/10/2023, 23/03/2024	3
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24	The LLG monitored health service delivery at least twice during the previous FY Maximum score is 4	Evidence that LLG monitored aspects of health service delivery during the previous FY , score 4 or else score 0	Photographic evidence from monitoring reports of health centres were of Nabweru HC III and Nansana HC II. The monitoring reports were dated 9/01/2024, 15/01/2024, 11/07/2024/27/06/2024, 29/04/2024, 28/06/2024	4
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25	Existence and functionality of Health Unit Management Committee	Evidence that the LLG have functional Health unit Management Committee for all Health Facilities in the LLG; score 3, else score 0	Both Nabweru Helath III and Nansana Health Centre II have 9 members duly appointed to the Health Unit Management Committee under Min No. 41/CM/NDC/04/23 with their term expiring in November 2026.
	Maximum score is 3		Minutes of Health Unit Management Committee meetings were seen for Nansana Health Centre II dated 24/06/2024, 2/10/2023, 22/12/2023 and 28/03/2024; Nabweru HC III HUMC meetings sat on 13/12/2023, 24/06/2024 and On 28/08/2024. An action plan from the meeting held on 13/12/2023 showed the need for a placenta pit treated and this was handled.

J. Water & Environment Services Management

26	Evidence that the LLGs submitted requests to the DWO for consideration in the current FY budgets	Evidence that the SAS submitted in writing requests to the DWO for consideration in the planning of the current FY score 3, else score 0	
	Maximum score is 3		
27	The LLG has monitored water and environment services delivery during the previous FY	Evidence that SAS/ATC monitored/supervised aspects of water and environment services during the previous FY including review of water points and facilities, score 3 or else score 0	
	Maximum score is 3		
28	Existence and functionality of Water and Sanitation Committees	Evidence that the LLG have functional Water and Sanitation Committees (including collection and proper use of community contributions) score 2, else score 0	
	Maximum score is 2		

29 Functionality of investments in water and sanitation facilities Evidence that the SAS has an updated lists on all its water and sanitation facilities (public latrines) and functionality status. Score 2 else 0

Maximum score is 2

K. Urban Planning and Management (Applicable to Town Councils and Divisions only)

30 Development of the Physical Development Plans as per guidelines (i) If the LLG has a functional Physical Planning Committee in place that: (i) is properly and fully constituted; (ii) considers new investments/ application for development permission on time; and (iii) has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD Score 1 or else 0 This section is not applicable to Divisions **0**

Maximum score 2

30 Development of the Physical Development Plans as per guidelines (i) If the LLG has detailed physical development plan(s) or/and area action plan(s) approved by the Council covering at least the percentage below Score 1 or else 0: This section is not applicable **0**

Maximum score 2

20% in 2022/23

30% in 2023/24

40% in 2024/25

31 Implementation of the physical planning and building control measures as per guidelines (i) If all infrastructure investments implemented by the LLG in the previous FY: (i) are consistent with the approved Physical Development Plan; and (ii) have a planning compliance certificate issued by MoLHUD. Score 1 or else 0 This section is not applicable to Divisions **0**

Maximum score 3

31 Implementation of the physical planning and building control measures as per guidelines (ii) Evidence that the LLG has named streets, numbered plots, surveyed and demarcated roads as planned (90% or more implemented) in the previous FY score 1 or else 0 This section is not applicable **0**

Maximum score 3

31	Implementation of the physical planning and building control measures as per guidelines Maximum score 3	(iii) Evidence that the LLG has a functional Development Control Team score 1 or else 0	This is not a applicable	0
32	The LLG has developed and implemented a solid waste management plan Maximum score 2	(i) If the LLG has prepared status report on the implementation of the approved solid waste management plan during the previous FY score 1 or else 0	N/A	0
32	The LLG has developed and implemented a solid waste management plan Maximum score 2	(ii) If the LLG has conducted awareness campaigns on the management of solid waste during the previous FY score 1 or else 0	N/A	0
33	Operation and Maintenance of infrastructure Maximum score is 3	(i) If the LLG has prepared Annual Infrastructure inventory and condition survey report score 1 or else 0	This section is not applicable	0
33	Operation and Maintenance of infrastructure Maximum score is 3	(ii) If the LLG has prepared an O&M Annual Plan which is based on the Annual Infrastructure inventory and condition survey score 1 or else 0	This section is not applicable	0
33	Operation and Maintenance of infrastructure Maximum score is 3	(iii) If the LLG has spent own source revenues of not less than 20% on O&M score 1 or else 0	This section is not applicable	0

L. Production Services Management

34	Up to date data on agriculture and irrigation collected, analyzed and reported	If the LLG extension staff have collected, analyzed and reported data on agriculture (i.e., crop, animal and fisheries) and irrigation activities including production statistics for key commodities, data on irrigated land, farmer applications, farm visits etc. as per formats, the reports compiled and submitted to LG Production Office score 2 or else 0.	A reported signed by Assistant Agricultural Officer, Nsubuga Peter dated 2/05/2024 provided disaggregated data collected on vetted householdss which were selected to access the Parish revolving under the PDM Programme	2
	Maximum score is 2			
35	Farmer awareness and mobilization campaigns carried out through farmer field days and awareness meetings	If the LLG has carried out awareness and mobilization campaigns on all aspects of agriculture through farmer field days and awareness meetings, exchange visits, reports compiled and submitted to LG Production Office score 2 or else 0	Awareness campaigns report for farmers on how to care for day old chicks was seen for all Wards dated 14/04/2024. Attendance lists for the exercise were seen and well endorsed by the Production officer	2
	Maximum score is 2			
36	The LLG has carried out monitoring activities on production activities for crops, animals and fisheries	If the LLG extension staff has implemented monitoring activities on agricultural production for crops, animal and fisheries covering among others irrigation, environmental safeguards, agricultural mechanization, postharvest handling, pests and disease surveillance, equipment installations, farmers implementing knowledge from trainings, reports compiled and submitted to LG Production Office score 2 or else 0	Monitoring reports were presented and reviewed on the farmers that accessed the PRF under the PDM Program	2
	Maximum score is 2			
37	Farmer trainings through training farmer field schools and demonstrations organized and carried out	If the LLG extension staff has carried out farmer trainings on irrigated agriculture, agronomy, pests and diseases management, operation and maintenance of equipment, linkage to markets etc. through for example farmer field schools, demonstrations, and field training sessions, reports compiled and submitted to LG Production Office score 2 or else 0.	Training report was seen dated 28/06/2024 assented to by the Assistant Agricultural Officer. The training was on household entreprise groups aimed at helping them master kibalo under the Parish development model programme. The objectives of the training were to assist the farmers get registered on the PDMIS system, filling business plans among others. The report was duly endorsed by the production officer	2
	Maximum score is 2			

The LLG has provided hands-on extension support to farmers and farmer organizations / groups	If the LLG extension staff have provided extension support to farmers and farmer groups on crop management, aquaculture, animal husbandry, irrigation, Operation and Maintenance of equipment, postharvest handling, value addition, marketing etc. reports compiled and submitted to LG Production Office score 2 or else 0	Hands on technical support was provided as per the field report dated 3/05/2024 which showed that 20 farmers from 5 wards were sensitized on how to manage chicken from brooder to market level. 16 pf these famers were female and 4 were males as per the report. The reports were duly ensorsed by the production officer.
Maximum score is 2		Extension diary was also seen and it was filled in detailed