



LLG Performance Assessment

LLG Name: Nabweru Div
Nansana Municipal Council
(Vote Code: 725)

Assessment	Scores
LLG Performance Assessment	85%

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
A. Functionality of Parish Administrative Structures				
1	<p>The LLG has ensured that there are functional PDCs/WDCs in all their respective Parishes/Wards</p> <p>Maximum score is 2</p>	<p>Evidence that the LLG has duly constituted PDCs/WDCs with composition in accordance with the PDM Guidelines, and that PDCs are fully functional as evidenced by mobilization of beneficiaries within a parish/ward, appraisal of all proposals submitted for the revolving funds during the previous FY for all parishes, score 2, else score 0.</p>	<p>kawanda Consititued PDC as per the PDM guidelines. PDC members List Not approved by LCII Chairperson neither submitted to SATC, 2 set of PDC Minutes, Field Mobilization report (Participatory Planning) dated 11/10/2023</p> <p>List of Proposal for PRF Beneficiaries submitted:- *LCI vetted PRF Beneficiaries' Lists dated *List of approved PRF Beneficiaries dated</p> <p>nakyesanja: Constituted PDC as per the PDM guidelines. PDC members List Not approved by LCII Chairperson neither submitted to SATC, 2 set of PDC Minutes, Field Mobilization report (Participatory Planning) dated 12/10/2023</p> <p>List of Proposal for PRF Beneficiaries submitted:- *LCI vetted PRF Beneficiaries' Lists dated *List of approved PRF Beneficiaries dated</p> <p>wamala: Constituted PDC as per the PDM guidelines. PDC members List Not approved by LCII Chairperson neither submitted to SATC, 2 sets of PDC Minutes, Field Mobilization report (Participatory Planning) dated 13/10/2023</p> <p>List of Proposal for PRF Beneficiaries submitted:- *LCI vetted PRF Beneficiaries' Lists dated *List of approved PRF Beneficiaries dated</p>	2
2	<p>LLG has ensured that all Parish Chiefs/Town Agents have collected, compiled, and analyzed data on Parish/community profiling as stipulated in the PDM Guidelines.</p> <p>Maximum score is 2</p>	<p>Evidence that all the Parishes/Wards in a LLG have compiled, updated, and analyzed data on community profiling disaggregated by village, gender, age, economic activity among others as stipulated in the PDM Guidelines, score 2 else score 0.</p>	<p>kawanda: Analyzed ward data compiled & submitted on 27/06/2024</p> <p>nakyesanja: Analyzed ward data compiled & submitted on 27/06/2024</p> <p>wamala: Analyzed ward data compiled & submitted on 27/06/2024</p>	2

3

The LLG provided guidance and information to the Village Executive Committees and PDCs on strategies for the development of the parish

Maximum score is 6

Evidence that the LLG:
i. Has mapped NGOs, CBOs & CSO operating in the LLG and involved them in raising awareness about the PDM and planning cycle: score 2, or else 0

kawanda: List of Ward Priorities dated 12/10/2023 signed by PDC Chairperson & Town Agent ; submitted to SATC on 12/10/2023, NGO, CBO & CSO Mapping Report dated on 10/10/2023, Community sensitization report (Property Rate Valution) dated 08/02/2024

nakyesanja: List of Ward Priorities dated 12/10/2023 signed by PDC Chairperson & Town Agent ; submitted to SATC on 12/10/2023, NGO, CBO & CSO Mapping Report dated on 10/10/2023, Community sensitization report (Property Rate Valution) dated 09/02/2024

wamala: List of Ward Priorities dated 12/10/2023 signed by PDC Chairperson & Town Agent ; submitted to SATC on 12/10/2023, NGO, CBO & CSO Mapping Report dated on 10/10/2023, Community sensitization report (Property Rate Valution) dated 10/02/2024

how ever there was No evidence that NGOs & CBOs were invited to attend ward participatory planning & PDM sensitization meetings

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3

The LLG provided guidance and information to the Village Executive Committees and PDCs on strategies for the development of the parish

Maximum score is 6

Evidence that the LLG provided guidance and information to the Village Executive Committees and PDCs on:
ii. Approved Programmes/activities to be implemented within the Parish for the current FY score 2, else score 0

kawanda: SATC communication dated 31/05/2024 notifying PDCs; the ward priorities / projects incorporated in the Division Budget for FY 24/25. Ward workplan incorporating Division Projects to be implemented in the ward was approved by PDC under Min: 28/05/2024

nakyesanja: SATC communication dated 31/05/2024 notifying PDCs; the ward priorities / projects incorporated in the Division Budget for FY 24/25. Ward workplan incorporating Division Projects to be implemented in the ward was approved by PDC under Min: 28/05/2024

wamala: SATC communication dated 31/05/2024 notifying PDCs; the ward priorities / projects incorporated in the Division Budget for FY 24/25. Ward workplan incorporating Division Projects to be implemented in the ward was approved by PDC under Min: 28/05/2024

2

3

The LLG provided guidance and information to the Village Executive Committees and PDCs on strategies for the development of the parish

Evidence that the LLG provided guidance and information to the Village Executive Committees and to PDCs on:

iii. Priority enterprises that can be implemented in the parish score 2 or else 0

Maximum score is 6

kawanda: Priority Enterprises selected for Promotion in FY 24/25:- Poultry; Piggery & Horticulture submitted to SATC on 20/05/2024, Consultative meeting was held on 15/05/2024 at Nakyesanja C/U Primary School

nakyesanja: Priority Enterprises selected for Promotion in FY 24/25:- Poultry; Piggery & Horticulture submitted to SATC on 20/05/2024, Consultative meeting was held on 16/05/2024 at Buddo COU

wamala: Priority Enterprises selected for Promotion in FY 24/25:- Poultry; Piggery & Horticulture submitted to SATC on 20/05/2024, Consultative meeting was held on 17/05/2024 at Katooke

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B. Planning and Budgeting

4

The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting Guidelines

Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY:

i. Is consistent with the LLG approved development plan III; score 1 or else 0

Maximum score is 6

There was evidence provided that prioritized investments in the annual work plan were consistent with Division approved development plan III i.e. the grading and maintenance of Energo-Kikajo Rd at a cost of 80,000,000, Culvert installation along Nkonkonjeru, Kalimujabo Kinyarwanda and Lukadde road at a cost of 115,494,938 using property tax, the provision of desks to UPE schools i.e. Kanyange P/S and at Nakyesanja P/S, the construction of staff quarters and public toilet at Nassolo Wamala Health Centre II. All these projects in the AWPB were seen in the Annualized work plan section of the Division five year development plan

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The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting Guidelines

Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY:

ii. Incorporates ranked priorities from all its respective parish submissions which are duly signed by the Parish Chief and PDC Chairperson score 1 or else 0.

Maximum score is 6

There was evidence that ranked priorities from ward level were incorporated in the AWP and budget i.e. for from Wamala Ward participatory planning report, the ward meeting suggested the construction of sanitation facilities at Nassolo Wamala Health Centre II and the rehabilitation of Lukadde Road. However, the ward priorities from Nakyesanja and Kawanda Wards were not duly signed by LC II Chairperson.

1

4	<p>The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting Guidelines</p> <p>Maximum score is 6</p>	<p>Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY:</p> <p>iii. Is based on the outcomes of the budget conference; score 1 or else 0</p>	<p>There was evidence that the outcomes of the budget conference were incorporated in the AWPB for the current fy i.e. maintenance of roads including Energo - Kikajo Rd, Kisiriko, Gonja-Nambaale, Kibagajo Road, Maganjo HC III Rd, culvert installation along Kalimujabu Rd, Lukadde Rd, Nkokonjeru Rd, Kinyarwanda Rd and Kawanda- Mayanja Rd</p>	1
4	<p>The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting Guidelines</p> <p>Maximum score is 6</p>	<p>iv. That the LLG budget include investments to be financed by the LLG score 1 or else 0</p>	<p>There was evidence provided that Division planned to implement projects or investments using its own source revenue i.e. maintenance of roads including Energo -Kikajo Rd, Kisiriko, Gonja-Nambaale, Kibagajo Road, Maganjo HC III Rd, culvert installation along KalimujabuRd, Lukadde Rd, Nkokonjeru Rd, Kinyarwanda Rd and Kawanda- Mayanja Rd at a total cost of UGX 257,190,976 using locally raised revenue (property tax)</p>	1
4	<p>The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting Guidelines</p> <p>Maximum score is 6</p>	<p>v. Evidence that the LLG developed project profiles for all capital investments in the AWP and Budget as per format in NDP III Score 1 or else score 0</p>	<p>A compilation of project profiles was seen for current fy projects</p>	1
4	<p>The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting Guidelines</p> <p>Maximum score is 6</p>	<p>vi. That the LLG budget was submitted to the District/Municipality/City before 15th May: score 1 or else 0</p>	<p>The budget was submitted on the 14th of May 2024</p>	1

5	Procurement planning for the current FY: submission of request for procurement Maximum score is 2	Evidence that the LLG prepared and submitted inputs into the procurement plan for all the procurements to be done in a LLG for the current FY) to the CAO/TC by the 30th April of the previous FY, Score 2 or else score 0	The Procurement Plan was submitted to Nansana Municipal Council on 25th March 2024.	2
6	Compliance of the LLG budget to DDEG investment menu for the current FY Maximum score is 2	Evidence that the investments in the approved LLG Budget for the current FY comply with the investment menu in the DDEG Grant, Budget and Implementation Guidelines, score 2 or else score 0	The Division budgeted to implement activities as per the UDDEG investment menu and guidelines for the current financial year i.e. 80% of the funds amounting to UGX 103,571,261 were earmarked for construction of an administration block and UGX 35,000,000 earmarked for the construction of a five stance lined pit latrine at Nassolo Wamala HC III. 10% of the funds will be spent on investment service costs including monitoring and supervision and 8% on parish activities and 2% as support to nutrition coordination committees.	2
C. Own Source Revenue Mobilization and Administration				
7	LLG collected local revenue as per budget (Budget realization) Maximum score is 1	Evidence that the LLG collected OSR for the previous FY within +/- 10% of the budget score 1 or else score 0.	The Division budgeted to collect UGX 2,036,072,012 and managed to realize UGX 2,517,698,160 making a performance of 119% over and above the target of 100%	0
8	Increase in LLG own source revenues from last financial year but one to last financial year. Maximum score 1	Evidence that the OSR collected increased from previous FY but one to previous FY by more than 5 %, score 1 or else score 0	NABWERU DIVISION COLLECTED UGX 1,825,891,093 IN FY 2022/23 AND IMPROVED BY COLLECTING UGX 2,036,072,012 IN FY 2023/2024 IMPROVING BY 10.3%	1
9	The LLG has properly managed and used OSR collected in the previous FY Maximum score 4	Evidence that the LLG: i. Has remitted OSR to the administrative units, score 1 or else score 0.	The Division remitted the mandatory share of Own Source Revenue as per Cheque Numbers 142, 141, and 185 that reflected UGX 4,569,855 to Wards, UGX 2,532,722 to cells and UGX 6,331,806 to cells respectively	1

9	The LLG has properly managed and used OSR collected in the previous FY Maximum score 4	Evidence that the LLG: ii. Did not use more than 20% of the OSR on councilors allowances in the previous FY (unless authority was granted by the Minister), score 1, else score 0	The Division budgeted and spent UGX 187,895,000 on councilors' allowances compared to the revenue collected in fy 2022/23 of UGX 1,134,812,000 translating to a percentage of 10.3%	1
9	The LLG has properly managed and used OSR collected in the previous FY Maximum score 4	Evidence that the LLG: iii. Have budgeted and used OSR funds on operational and maintenance in previous FY, score 1, else score 0	Nabweru budgeted to spend UGX 162,579,318 on mechanized maintenance of selected roads and ended up spending UGX 98,937,836; UGX 3,600,000 was budgeted to maintain moto cycles and UGX 3,580,000 was spent and UGX 2,500,000 was planned to maintain computers of which UGX 2,000,000 was spent.	1
9	The LLG has properly managed and used OSR collected in the previous FY Maximum score 4	Evidence that the LLG: iv. Publicised the OSR and how it was used for the previous FY, score 1, else score 0.	The Division publicized revenue collected for fy 2023/2024 on the notice board and also pinned the projects and corresponding costs and pictures for locally raised revenue projects	1

D. Financial Management

10	The LLG submitted annual financial statements for the previous FY on time Maximum score is 4	Evidence that the LLG submitted its Annual Financial Statement to the Auditor General (AG) on time (i.e., by August 31), score 4 or else score 0	Final accounts were submitted to the OAG on the 29/08/2024	4
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11	<p>The LLG has submitted all 4 quarterly financial and physical progress reports including finances for the Parish Development Model (PDM), for the previous FY on time and in the prescribed format</p>	<p>Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time:</p>	Q1 was submitted on 12/10/2023	1
	<p>Maximum score is 6</p>	<p>i. Q1 by 15th October score 1 or else 0</p>		
11	<p>The LLG has submitted all 4 quarterly financial and physical progress reports including finances for the Parish Development Model (PDM), for the previous FY on time and in the prescribed format</p>	<p>Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time:</p>	Q2 was submitted on 10/01/2024	1
	<p>Maximum score is 6</p>	<p>ii. Q2 by 15th January score 1 or else 0</p>		
11	<p>The LLG has submitted all 4 quarterly financial and physical progress reports including finances for the Parish Development Model (PDM), for the previous FY on time and in the prescribed format</p>	<p>Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time:</p>	Q3 was submitted on 10/04/2024	1
	<p>Maximum score is 6</p>	<p>iii. Q3 by 15th April score 1 or else 0</p>		

11	<p>The LLG has submitted all 4 quarterly financial and physical progress reports including finances for the Parish Development Model (PDM), for the previous FY on time and in the prescribed format</p> <p>Maximum score is 6</p>	<p>Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time:</p> <p>iv. Q4 by 30th July score 3 or else 0</p>	<p>Q4 was submitted on 11/07/2024</p>	3
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E. Human Resources Management for Improved Service Delivery

12	<p>Appraisal of all staff in the LLG in the previous FY</p> <p>Maximum score is 6</p>	<p>Evidence that the SAS/Town Clerk appraised staff in the LLG:</p> <p>(i) All staff in the LLG including extension workers in the previous FY (by 30th June): score 2 or else 0</p>	<p>A staff structure, staff list, appraisal report and performance plans for all traditional staff were seen duly signed by 30/06/2024</p>	2
12	<p>Appraisal of all staff in the LLG in the previous FY</p> <p>Maximum score is 6</p>	<p>Evidence that the SAS/Town Clerk appraised staff in the LLG:</p> <p>(ii) Primary School Head teachers in public primary schools in the previous school calendar year (by 31st December) – score 2 or else 0</p>	<p>All 5 head teachers were assessed/ appraised for the calendar year 2023 as per appraisal forms seen i.e. Sam Iga Memorial P/S, Maganjo UMEA P/S, Kanyange P/S, Nakyessanja P/S, Maganjo UMEA P.S and Jinja Karoli P.S</p>	2
12	<p>Appraisal of all staff in the LLG in the previous FY</p> <p>Maximum score is 6</p>	<p>Evidence that the SAS/Town Clerk appraised staff in the LLG:</p> <p>(iii) HC III & II In-charges in the previous FY (by June 30th) – score 2 or else</p>	<p>All 4 Health centre in charges of Nassolo Wamala HC II, Kawanda HC III, Jinja Karoli HC II, and Maganjo HC III were all appraised for fy 2023/24</p>	2
13	<p>Staff duty attendance</p> <p>Maximum score is 6</p>	<p>Evidence that the LLG has</p> <p>(i) Publicized the list of LLG staff: score 3 or else 0</p>	<p>A list of staff and their contacts was seen on the notice board.</p>	3

13	Staff duty attendance Maximum score is 6	Evidence that the LLG has (ii) Produced monthly analysis of staff attendance with recommendations to CAO/TC score 3 or else 0	The Division compiled all 12 monthly staff attendance analyses and submitted them to the Office of the Town Clerk	3
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F. Implementation and Execution

14	The LLG has spent all the DDEG funds for the previous FY on eligible projects/activities Maximum score is 2	Evidence that the LLG budgeted and spent all the DDEG for the previous FY on eligible projects/ activities as per the DDEG grant, budget, and implementation guidelines: Score 2, or else score 0	The Division spent UDDEG funds on the following projects; 80% was spent on infrastructure i.e. UGX 53,079,747 on road maintenance including spot improvement and grading of Darenaz-Kikajjo-Kirinyabigo Rd, Energo Rd, Kikajo-Energo Road, Nambaale-Gonja, Kawaza-Wamala Rd, and Wamala-Kinyarwanda Rd. The Division also spent UGX 75,144,632 construction of administration office block to house the Division headquarters. 10% of the funds were spent on monitoring and evaluation activities including monitoring and supervision of projects, and 2% was spent on food and nutrition activities whereas 8% was spent on parish activities.	2
15	The LLG spent the funds as per budget Maximum score is 2	Evidence that the execution of budget in the previous FY does not deviate for any of the sectors/main programs by more than +/-10%: Score 2	The departments of administration and council deviated by more than 10%	0
16	Completion of investments as per annual work plan and budget Maximum score is 3	Evidence that the investment projects planned in the previous FY were completed as per work plan by end of FY (quarter four) : If more than 90 % was completed: Score 3 If 70% -90%: Score 2 If less than 70 %: Score 0.	The Division set out to undertake road construction projects however, the completion certificates/completion reports for culvert installation projects were not on file. However, the completion certificate dated 2/05/2024 at a cost of 7,808,000 for the supply and installation of a 10,000 litre water tank at Nakyesanja P/S. The percentage completion rate was 70.2%	2

G. Environmental and Social Safeguards

17	The LLG has implemented environmental and social safeguards during the previous FY Maximum score is 2	Evidence that the LLG carried out environmental, social and climate change screening where required, prior to implementation of all planned investments/projects, score 2 or else score 0	A Screening report for road maintenance including spot improvement and grading of Darenaz-Kikajjo-Kirinyabigo Rd, Energo Rd, Kikajo-Energo Road, Nambaale-Gonja, Kawaza-Wamala Rd, and Wamala-Kinyarwanda Rd was seen signed by the Environment Officer, Community Development Officer and Engineer was seen.	2
18	The LLG has an Operational Grievance Handling System Maximum score is 2	(i) If the LLG has specified a system for recording, investigating and responding to grievances, which includes a designated a person to coordinate response to feedback, complaints log book with clear information and reference for onward action, a defined complaints referral path, and public display of information at LLG offices score 1 or else 0	The Division showed a specific grievance handling system that ended in the Officer of the Town Clerk	1
18	The LLG has an Operational Grievance Handling System Maximum score is 2	(ii) If the LLG has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress score 1 or else 0	The grievance handling system was publicized on the notice board for all aggrieved	1
19	The LLG has a functional land management system Maximum score 1	If the LLG has a functional Area Land committee in place to assist the LG Land board in an advisory capacity on matters relating to land, including ascertaining rights on the land score 1 or else 0	No appointment letter were seen	0

H. Basic (Pre & Primary) Education services Management (in public and private schools)

20	Awareness campaigns and mobilization on education services conducted in last FY Maximum score is 3	Evidence that the LLG has conducted awareness campaigns and parent's mobilization for improvement of education service delivery score 3, else score 0	there was evidence of awareness campaigns on education services from the reports seen. these we dated 10th/10/2023 which was held at Jinja kaloli primary school awareness campaign reports were presented on hygiene and sanitation mobilization in 5 government schools.	3
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21	Monitoring of service delivery in basic schools Maximum score is 4	Evidence that the LLG has monitored schools at least once per term in the previous 3 terms and produced a list of issues requiring attention of the committee responsible for education of the LLG council in the previous FY: If all schools (100%) - score 4 If 80 - 99% - score 2 If 60 to 79% score 1 Below 60% score 0	There was evidence of 2 sets of monitoring reports in the 5 schools which were submitted to the SATC in the 1st and 2nd terms of the school calendar year. 3rd term occurs in the new FY. Minutes of the committee that sat on 17th/05/2024 under MIN:04/05/2024 indicating the presentation and discussion of the monitoring report	4
22	Existence and functionality of School Management Committees Maximum score is 3	Evidence that the LLG have functional school management committees in all schools; score 3, else score 0	minutes of the SMC meeting were seen for all the 5 government schools of nakyesanja cu, maganjo umea, jinja kaloli ps, sam iga memorial and kanyange ps signed and endorsed by the head teachers and the smc chairpersons. scared heart jinja kalori ps smac meeting was held on 16th/04/2023 under MIN 5/16/04/2023 Sam iga memorial ps SMC meeting held on 27th/06/2024 under MIN 5/27/06/2024 Kanyange ps SMC meeting held on 1st/08/2023 under MIN 5/SMC/08/2023	3
I. Primary Health Care Services Management				
23	Awareness campaigns and mobilization on primary health care conducted in last FY Maximum score is 3	Evidence that the LLG has conducted awareness campaigns and mobilized communities for improved primary health care service delivery score 3, else score 0	there was evidence of awareness campaign reports presented for three quarters as shown by the following dates 1st qtr 29th/09/2023, 2nd qtr 29th/dec/2023, 4th qtr 28th/jun/2024. they were all received by the SATC and the LCIII chairperson. the campaigns were done in KAAZI and MAGANJO communities.	3
24	The LLG monitored health service delivery at least twice during the previous FY Maximum score is 4	Evidence that LLG monitored aspects of health service delivery during the previous FY , score 4 or else score 0	there was evidence of monitoring reports and HUMC minutes from the tree health facilities i.e. NASSOLO HCIII dated 20th/09/2023 for 1st QTR, 10th/01/2024 for 2nd QTR. KAWANDA HCIII dated 29th/04/2024 for 4th QTR, 25/06/2024 for 4th QTR, MAGANJO HCII dated 07/03/2024 for 3rd QTR, 07/09/2024 for 1st QTR.	4

25	<p>Existence and functionality of Health Unit Management Committee</p> <p>Maximum score is 3</p>	<p>Evidence that the LLG have functional Health unit Management Committee for all Health Facilities in the LLG; score 3, else score 0</p>	<p>there was evidence of the composition of the HUMC in the three health canters of</p> <p>kawanda hciii with 10 members</p> <p>maganjo hcii with 9 members</p> <p>nassolo hciii with 5 members according to the appointment letters seen on site.</p> <p>all appointments were issued under minute number MIN/36/3/2022 and they are valid until 2025.</p> <p>there was evidence of the minutes from the HUMC meetings of the health facilities as shown below:</p> <p>MAGANJO HCII dated 9th/01/2024, 2nd/06/2024 and 5th/11/2024</p> <p>NASSOLO HCIII dated 13th/12/2023, 21th/06/2024, 25th/09/2023 and 28th/03/2024</p> <p>KAWANDA HCIII dated 13th/9/2023, 28th/03/2024, 17th/01/2024 and 24th/04/2024</p> <p>from the HUMC minutes actions implemented included putting in place IPC-INFECTIOUS PREVENTION CONTROLS in Health Facilities like handwashing stations with soap and proper medical waste disposal bins.</p>
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J. Water & Environment Services Management

26	<p>Evidence that the LLGs submitted requests to the DWO for consideration in the current FY budgets</p> <p>Maximum score is 3</p>	<p>Evidence that the SAS submitted in writing requests to the DWO for consideration in the planning of the current FY score 3, else score 0</p>
27	<p>The LLG has monitored water and environment services delivery during the previous FY</p> <p>Maximum score is 3</p>	<p>Evidence that SAS/ATC monitored/supervised aspects of water and environment services during the previous FY including review of water points and facilities, score 3 or else score 0</p>

28	Existence and functionality of Water and Sanitation Committees Maximum score is 2	Evidence that the LLG have functional Water and Sanitation Committees (including collection and proper use of community contributions) score 2, else score 0
29	Functionality of investments in water and sanitation facilities Maximum score is 2	Evidence that the SAS has an updated lists on all its water and sanitation facilities (public latrines) and functionality status. Score 2 else 0

K. Urban Planning and Management (Applicable to Town Councils and Divisions only)

30	Development of the Physical Development Plans as per guidelines Maximum score 2	(i) If the LLG has a functional Physical Planning Committee in place that: (i) is properly and fully constituted; (ii) considers new investments/ application for development permission on time; and (iii) has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD Score 1 or else 0	N/A	0
30	Development of the Physical Development Plans as per guidelines Maximum score 2	(i) If the LLG has detailed physical development plan(s) or/and area action plan(s) approved by the Council covering at least the percentage below Score 1 or else 0: 20% in 2022/23 30% in 2023/24 40% in 2024/25	N/A	0
31	Implementation of the physical planning and building control measures as per guidelines Maximum score 3	(i) If all infrastructure investments implemented by the LLG in the previous FY: (i) are consistent with the approved Physical Development Plan; and (ii) have a planning compliance certificate issued by MoLHUD. Score 1 or else 0	N/A	0

31	Implementation of the physical planning and building control measures as per guidelines Maximum score 3	(ii) Evidence that the LLG has named streets, numbered plots, surveyed and demarcated roads as planned (90% or more implemented) in the previous FY score 1 or else 0	N/A	0
31	Implementation of the physical planning and building control measures as per guidelines Maximum score 3	(iii) Evidence that the LLG has a functional Development Control Team score 1 or else 0	N/A	0
32	The LLG has developed and implemented a solid waste management plan Maximum score 2	(i) If the LLG has prepared status report on the implementation of the approved solid waste management plan during the previous FY score 1 or else 0	N/A	0
32	The LLG has developed and implemented a solid waste management plan Maximum score 2	(ii) If the LLG has conducted awareness campaigns on the management of solid waste during the previous FY score 1 or else 0	N/A	0
33	Operation and Maintenance of infrastructure Maximum score is 3	(i) If the LLG has prepared Annual Infrastructure inventory and condition survey report score 1 or else 0	N/A	0
33	Operation and Maintenance of infrastructure Maximum score is 3	(ii) If the LLG has prepared an O&M Annual Plan which is based on the Annual Infrastructure inventory and condition survey score 1 or else 0	N/A	0

33	Operation and Maintenance of infrastructure Maximum score is 3	(iii) If the LLG has spent own source revenues of not less than 20% on O&M score 1 or else 0	N/A	0
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L. Production Services Management

34	Up to date data on agriculture and irrigation collected, analyzed and reported Maximum score is 2	If the LLG extension staff have collected, analyzed and reported data on agriculture (i.e., crop, animal and fisheries) and irrigation activities including production statistics for key commodities, data on irrigated land, farmer applications, farm visits etc. as per formats, the reports compiled and submitted to LG Production Office score 2 or else 0.	Report on production statistics showing farmer groups in the different wards in place dated 30/06/2024 and endorsed by Production Officer	2
35	Farmer awareness and mobilization campaigns carried out through farmer field days and awareness meetings Maximum score is 2	If the LLG has carried out awareness and mobilization campaigns on all aspects of agriculture through farmer field days and awareness meetings, exchange visits, reports compiled and submitted to LG Production Office score 2 or else 0	Awareness was created on irrigation from report provided by the Assistant Agricultural Officer Ms. Nalunkuma Zam dated 29/12/2023. The extension staff availed the attendance list for the engagement. The report was fully endorsed by the Production Officer	2
36	The LLG has carried out monitoring activities on production activities for crops, animals and fisheries Maximum score is 2	If the LLG extension staff has implemented monitoring activities on agricultural production for crops, animal and fisheries covering among others irrigation, environmental safeguards, agricultural mechanization, postharvest handling, pests and disease surveillance, equipment installations, farmers implementing knowledge from trainings, reports compiled and submitted to LG Production Office score 2 or else 0	A supervisory report dated 27/06/2024 was seen signed by Kinene Titus Semukaaya focussing on FMD vaccination, vegetable demonstration plots, piggery training, stray dog destruction, PDM household visioning, enterprise training, and support to access PRF in all the 4 Wards of Nansana Division.	2

37	Farmer trainings through training farmer field schools and demonstrations organized and carried out	If the LLG extension staff has carried out farmer trainings on irrigated agriculture, agronomy, pests and diseases management, operation and maintenance of equipment, linkage to markets etc. through for example farmer field schools, demonstrations, and field training sessions, reports compiled and submitted to LG Production Office score 2 or else 0.	A training report of Nabweru-Nakyesanja PDM SACCO was availed dated 30/06/2024 on poultry and piggery signed by Kinene Titus. Attendance lists for the engagement were presented.	2
Maximum score is 2				
38	The LLG has provided hands-on extension support to farmers and farmer organizations / groups	If the LLG extension staff have provided extension support to farmers and farmer groups on crop management, aquaculture, animal husbandry, irrigation, Operation and Maintenance of equipment, postharvest handling, value addition, marketing etc. reports compiled and submitted to LG Production Office score 2 or else 0	Field hands-on support to farmers report was in place dated 27/06/2024 focusing on FMD vaccination, vegetable demonstration plots, piggery, PDM household visioning, entreprise training and support to access PRF endorsed by Production Officer. The report was endorsed by the Production Officer.	2
Maximum score is 2				