



LLG Performance Assessment

LLG Name: Busukumu Div

Nansana Municipal Council

(Vote Code: 725)

Assessment	Scores
LLG Performance Assessment	83%

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
A. Functionality of Parish Administrative Structures				
1	<p>The LLG has ensured that there are functional PDCs/WDCs in all their respective Parishes/Wards</p> <p>Maximum score is 2</p>	<p>Evidence that the LLG has duly constituted PDCs/WDCs with composition in accordance with the PDM Guidelines, and that PDCs are fully functional as evidenced by mobilization of beneficiaries within a parish/ward, appraisal of all proposals submitted for the revolving funds during the previous FY for all parishes, score 2, else score 0.</p>	<p>PDC members List approved by LCII Chairperson on 11/07/2023 & submitted to SATC on 12/07/2023 for all the Wards in Busukuma Division; 4 sets of PDC Minutes - 10/09/2023; 15/12/2023; 27/03/2024 & 30/06/2024 for Kiwenda Ward, 4 sets of PDC Minutes - 22/08/2023; 25/11/2023; 17/03/2024 & 11/05/2024 for Guluddene Ward, and 4 sets of PDC Minutes - 15/7/2023; 12/10/2023; 05/01/2024 & 12/04/2024 for Kikoko Ward were seen; List of Proposal for PRF Beneficiaries submitted for all wards</p>	2
2	<p>LLG has ensured that all Parish Chiefs/Town Agents have collected, compiled, and analyzed data on Parish/community profiling as stipulated in the PDM Guidelines.</p> <p>Maximum score is 2</p>	<p>Evidence that all the Parishes/Wards in a LLG have compiled, updated, and analyzed data on community profiling disaggregated by village, gender, age, economic activity among others as stipulated in the PDM Guidelines, score 2 else score 0.</p>	<p>Analyzed ward data compiled & submitted on 18/06/2024 for all wards</p>	2
3	<p>The LLG provided guidance and information to the Village Executive Committees and PDCs on strategies for the development of the parish</p> <p>Maximum score is 6</p>	<p>Evidence that the LLG:</p> <p>i. Has mapped NGOs, CBOs & CSO operating in the LLG and involved them in raising awareness about the PDM and planning cycle: score 2, or else 0</p>	<p>NGO, CBO& CSO Mapping Report dated on 06/10/2023 for all wards</p>	2

3	<p>The LLG provided guidance and information to the Village Executive Committees and PDCs on strategies for the development of the parish</p> <p>Maximum score is 6</p>	<p>Evidence that the LLG provided guidance and information to the Village Executive Committees and to PDCs on:</p> <p>ii. Approved Programmes/activities to be implemented within the Parish for the current FY score 2, else score 0</p>	<p>*No evidence that NGOs & CBOs were invited to attend ward participatory planning & PDM sensitization meetings</p>	0
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3	<p>The LLG provided guidance and information to the Village Executive Committees and PDCs on strategies for the development of the parish</p> <p>Maximum score is 6</p>	<p>Evidence that the LLG provided guidance and information to the Village Executive Committees and to PDCs on:</p> <p>iii. Priority enterprises that can be implemented in the parish score 2 or else 0</p>	<p>Priority Enterprises selected for Promotion in FY 24/25:- Poultry; Piggery & Horticulture submitted to SATC on 15/04/2024 for all wards</p>	2
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B. Planning and Budgeting

4	<p>The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting Guidelines</p> <p>Maximum score is 6</p>	<p>Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY:</p> <p>i. Is consistent with the LLG approved development plan III; score 1 or else 0</p>	<p>The Division budgeted to construct a lined pit latrine at Magigye trading centre at a cost of UGX 35,000,000 using property tax under the health department and purchase and supply of 100 pcs of 3-seater school desks to selected primary schools at cost of UGX 30,000,000 under the Education department all of which were seen on page 65 of the approved Division Development Plan III.</p>	1
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4	<p>The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting Guidelines</p> <p>Maximum score is 6</p>	<p>Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY:</p> <p>ii. Incorporates ranked priorities from all its respective parish submissions which are duly signed by the Parish Chief and PDC Chairperson score 1 or else 0.</p>	<p>There was evidence of incorporation of ranked priorities from all wards in the current AWPB i.e. the grading and gravelling of Lugo-Banda-Luteete Rd in Lugo Ward, the grading and maintenance of Bulyankuyege- Lutete Rd in Wamirongo Ward, the supply of 3-seater desks in different government aided primary schools among other projects that were seen in the ward priority lists.</p> <p>All the ward priority lists were signed by the LC II Chairperson and the area Ward agent.</p>	1
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4	The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting Guidelines Maximum score is 6	Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY: iii. Is based on the outcomes of the budget conference; score 1 or else 0	The Budget conference report dated 11/11/2023 showed that the outcomes of the budget conference were based on while coming up with current AWPB i.e. several projects were captured including the construction of a lined pit latrine at Magigye trading centre, purchase of motor cycles, and the tiling of Division Council Hall at a cost of UGX 10,000,000.	1
4	The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting Guidelines Maximum score is 6	iv. That the LLG budget include investments to be financed by the LLG score 1 or else 0	The following projects to be funded using own source revenue were captured i.e the construction of a lined pit latrine at Magigye trading centre, purchase of motor cycles, and the tiling of Division Council Hall at a cost of UGX 10,000,000.	1
4	The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting Guidelines Maximum score is 6	v. Evidence that the LLG developed project profiles for all capital investments in the AWP and Budget as per format in NDP III Score 1 or else score 0	Project profiles were seen for all all development projects for the current financial year	1
4	The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting Guidelines Maximum score is 6	vi. That the LLG budget was submitted to the District/Municipality/City before 15th May: score 1 or else 0	The AWPB for the current fy was submitted on 13/05/2024	1

5	Procurement planning for the current FY: submission of request for procurement Maximum score is 2	Evidence that the LLG prepared and submitted inputs into the procurement plan for all the procurements to be done in a LLG for the current FY) to the CAO/TC by the 30th April of the previous FY, Score 2 or else score 0	Procurement Plan was submitted on 20/03/2024	2
6	Compliance of the LLG budget to DDEG investment menu for the current FY Maximum score is 2	Evidence that the investments in the approved LLG Budget for the current FY comply with the investment menu in the DDEG Grant, Budget and Implementation Guidelines, score 2 or else score 0	The Division has a total UDDEG budget of UGX 86,404,053 of which 80% (UGX 69,123,242) will be used for procurement and supply of 3-seater desks in government aided primary school to a tune of UGX 30,000,000 and UGX 39,123,242 will be used for mechanized maintenance of different selected roads	2

C. Own Source Revenue Mobilization and Administration

7	LLG collected local revenue as per budget (Budget realization) Maximum score is 1	Evidence that the LLG collected OSR for the previous FY within +/- 10% of the budget score 1 or else score 0.	The Division budgeted to collect UGX 1,050,226,422 in fy 2023/2024 and collected UGX 1,224,245,295 translating to a percentage performance of 114% over and above the targeted performance.	0
8	Increase in LLG own source revenues from last financial year but one to last financial year. Maximum score 1	Evidence that the OSR collected increased from previous FY but one to previous FY by more than 5 %, score 1 or else score 0	There was an increase in revenue collected to UGX 1,224,245,295 in fy 2023/2024 up from 955,310,000 translating to percentage of 28.2%	1
9	The LLG has properly managed and used OSR collected in the previous FY Maximum score 4	Evidence that the LLG: i. Has remitted OSR to the administrative units, score 1 or else score 0.	As per cheque No.s 053, 055 and 103 the Division remitted UGX 7,200,000 to wards, UGX 6,247,938 to wards and UGX 14,500,000 to cells respectively	1

9	The LLG has properly managed and used OSR collected in the previous FY Maximum score 4	Evidence that the LLG: ii. Did not use more than 20% of the OSR on councilors allowances in the previous FY (unless authority was granted by the Minister), score 1, else score 0	The Division spent UGX 74,854,000 on Councilors' allowances and had collected UGX 687,503,000 in fy 2022/2023 translating a percentage utilization of 11%	1
9	The LLG has properly managed and used OSR collected in the previous FY Maximum score 4	Evidence that the LLG: iii. Have budgeted and used OSR funds on operational and maintenance in previous FY, score 1, else score 0	The Division budgeted to spend UGX 51,035,486 on maintenance of roads and spent UGX 42,265,099; additionally UGX 5,830,000 was budgeted to be spent on maintenance of motor cycles and spent UGX 5,200,000 by the close of the financial year.	1
9	The LLG has properly managed and used OSR collected in the previous FY Maximum score 4	Evidence that the LLG: iv. Publicised the OSR and how it was used for the previous FY, score 1, else score 0.	The Division publicized the revenue collected and the projects on which the funds were spent in fy 2023/2024	1

D. Financial Management

10	The LLG submitted annual financial statements for the previous FY on time Maximum score is 4	Evidence that the LLG submitted its Annual Financial Statement to the Auditor General (AG) on time (i.e., by August 31), score 4 or else score 0	Acknowledgement of receipt of Annual Financial Statements by the Office of the Auditor General was seen dated 13/08/2024	4
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11	<p>The LLG has submitted all 4 quarterly financial and physical progress reports including finances for the Parish Development Model (PDM), for the previous FY on time and in the prescribed format</p>	<p>Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time:</p> <p>i. Q1 by 15th October score 1 or else 0</p>	Q1 was submitted on 2/10/2023	1
	<p>Maximum score is 6</p>			
11	<p>The LLG has submitted all 4 quarterly financial and physical progress reports including finances for the Parish Development Model (PDM), for the previous FY on time and in the prescribed format</p>	<p>Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time:</p> <p>ii. Q2 by 15th January score 1 or else 0</p>	Q2 report was submitted on 8/01/2024	1
	<p>Maximum score is 6</p>			
11	<p>The LLG has submitted all 4 quarterly financial and physical progress reports including finances for the Parish Development Model (PDM), for the previous FY on time and in the prescribed format</p>	<p>Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time:</p> <p>iii. Q3 by 15th April score 1 or else 0</p>	Q3 report was submitted on 12/04/2024	1
	<p>Maximum score is 6</p>			

11	<p>The LLG has submitted all 4 quarterly financial and physical progress reports including finances for the Parish Development Model (PDM), for the previous FY on time and in the prescribed format</p> <p>Maximum score is 6</p>	<p>Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time:</p> <p>iv. Q4 by 30th July score 3 or else 0</p>	<p>Q4 report was submitted on 12/07/2024</p>	3
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E. Human Resources Management for Improved Service Delivery

12	<p>Appraisal of all staff in the LLG in the previous FY</p> <p>Maximum score is 6</p>	<p>Evidence that the SAS/Town Clerk appraised staff in the LLG:</p> <p>(i) All staff in the LLG including extension workers in the previous FY (by 30th June): score 2 or else 0</p>	<p>All traditional staff were appraised by 30th June as per appraisal forms seen</p>	2
12	<p>Appraisal of all staff in the LLG in the previous FY</p> <p>Maximum score is 6</p>	<p>Evidence that the SAS/Town Clerk appraised staff in the LLG:</p> <p>(ii) Primary School Head teachers in public primary schools in the previous school calendar year (by 31st December) – score 2 or else 0</p>	<p>All the 14 government aided primary school head teachers were appraised for the calendar year 2023.</p>	2
12	<p>Appraisal of all staff in the LLG in the previous FY</p> <p>Maximum score is 6</p>	<p>Evidence that the SAS/Town Clerk appraised staff in the LLG:</p> <p>(iii) HC III & II In-charges in the previous FY (by June 30th) – score 2 or else</p>	<p>All the 3 health centre in charges of Nabutiti HC III, Namulonge Health Centre and Kasozi HC III were appraised for fy 2023/2024</p>	2
13	<p>Staff duty attendance</p> <p>Maximum score is 6</p>	<p>Evidence that the LLG has</p> <p>(i) Publicized the list of LLG staff: score 3 or else 0</p>	<p>List of local government staff was seen on the notice board with their titles and contacts.</p>	3

13	Staff duty attendance Maximum score is 6	Evidence that the LLG has (ii) Produced monthly analysis of staff attendance with recommendations to CAO/TC score 3 or else 0	All the 12 monthly attendance analysis were seen on file	3
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F. Implementation and Execution

14	The LLG has spent all the DDEG funds for the previous FY on eligible projects/activities Maximum score is 2	Evidence that the LLG budgeted and spent all the DDEG for the previous FY on eligible projects/ activities as per the DDEG grant, budget, and implementation guidelines: Score 2, or else score 0	The Division had a total UDDEG budget of UGX 84,934,001 of which 80% (UGX 67,947,201) of the funds were spent on capital investments including 30,000,000 was spent on purchase and supply of 3-seater school desks to Zebidayo Kibuuka P/S, Kiwenda P/S, Kabonge CU P/S, Kijjudde P/S, Bulesa P/S, Buso P/S and St. Kizito P/S and UGX 37,947,201 was spent on road works on Namawata-Kasozi Rd and Bukemba-Kizaawula-Nabutiti Road; 2% was spent on support to nutrition activities, 8% on parish activities including participatory planning and data collection and 10% was spent on monitoring supervision and appraisal of capital works	2
15	The LLG spent the funds as per budget Maximum score is 2	Evidence that the execution of budget in the previous FY does not deviate for any of the sectors/main programs by more than +/-10%: Score 2	The Division deviated i.e. the Production sector budgeted to spend a total of UGX 28,094,128 and received UGX 21,046,000 deviating by 25.08%. This deviation was due to non release of locally raised revenue for the month of June 2024 in the financial year under review.	0
16	Completion of investments as per annual work plan and budget Maximum score is 3	Evidence that the investment projects planned in the previous FY were completed as per work plan by end of FY (quarter four) : If more than 90 % was completed: Score 3 If 70% -90%: Score 2 If less than 70 %: Score 0.	The Division managed to complete 70% of the investments planned for implementation in fy 2023/2024 i.e. a signed completion certificate for the construction of a 5 stance lined pit latrine in Kasozi trading centre dated 2/05/2024. The Division however failed to implement planned road works due no release of locally raised funds for the month of June 2024 within the financial year under review.	2

G. Environmental and Social Safeguards

17	The LLG has implemented environmental and social safeguards during the previous FY Maximum score is 2	Evidence that the LLG carried out environmental, social and climate change screening where required, prior to implementation of all planned investments/ projects, score 2 or else score 0	The Division carried out screening for the 5 stance lined pit constructed at Kasozi trading center and a signed certificate was seen by the Engineer, Community development officer and Environment Officer.	2
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18	<p>The LLG has an Operational Grievance Handling System</p> <p>Maximum score is 2</p>	<p>(i) If the LLG has specified a system for recording, investigating and responding to grievances, which includes a designated a person to coordinate response to feed-back, complaints log book with clear information and reference for onward action, a defined complaints referral path, and public display of information at LLG offices score 1 or else 0</p>	<p>The Division has a specified grievance handling system publicized on the notice board, A grievance redress focal person was appointed and complaints log book was seen in place.</p>	1
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18	<p>The LLG has an Operational Grievance Handling System</p> <p>Maximum score is 2</p>	<p>(ii) If the LLG has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress score 1 or else 0</p>	<p>The Division has a specified grievance handling system publicized on the notice board</p>	1
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19	<p>The LLG has a functional land management system</p> <p>Maximum score 1</p>	<p>If the LLG has a functional Area Land committee in place to assist the LG Land board in an advisory capacity on matters relating to land, including ascertaining rights on the land score 1 or else 0</p>	<p>No evidence was provided</p>	0
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H. Basic (Pre & Primary) Education services Management (in public and private schools)

20	<p>Awareness campaigns and mobilization on education services conducted in last FY</p> <p>Maximum score is 3</p>	<p>Evidence that the LLG has conducted awareness campaigns and parent’s mobilization for improvement of education service delivery score 3, else score 0</p>	<p>2 Awareness report were seen and were submitted to Senior Assistant Town Clerks office. The campaign were held at Damali Nabagereka P/S and Kiwenda New P/S on water sanitation and hygiene</p>	3
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21	Monitoring of service delivery in basic schools Maximum score is 4	Evidence that the LLG has monitored schools at least once per term in the previous 3 terms and produced a list of issues requiring attention of the committee responsible for education of the LLG council in the previous FY: If all schools (100%) - score 4 If 80 - 99% - score 2 If 60 to 79% score 1 Below 60% score 0	Monitoring reports for all the 14 Government schools were seen and submitted to SATCs office. The monitoring reports were also discussed in Committee under minute no.06/05/2024	4
22	Existence and functionality of School Management Committees Maximum score is 3	Evidence that the LLG have functional school management committees in all schools; score 3, else score 0	Minutes of the school management committees were seen and were submitted to SATCs office. SMC minutes for; wamirongo P/S under min no. 06/SMC/04/2024 Nabinene P/S meeting was held on 9th March, 2024 under min no. 005/SMC/03/2024 Lugo P/S meeting was held on 8th 02/2024 under min no. 04/02/2024 Namulonge P/S meeting was held on 23rd/ 03/ 2024 Kijjudde P/S meeting was held on 14th June, 2024 Kiwedda New meeting was held on 1st December, 2023	3

I. Primary Health Care Services Management

23	Awareness campaigns and mobilization on primary health care conducted in last FY Maximum score is 3	Evidence that the LLG has conducted awareness campaigns and mobilized communities for improved primary health care service delivery score 3, else score 0	there was evidence of awareness campaign reports in the LLG on community mobilization for improvement of primary health care as evidenced by the reports dated 01/03/2024,14/06/2024,14/08/2023, 7/02/2024 and 9/02/2024. attendance lists and photographic evidence was attached as well. these were also dully recieved by the SATC	3
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24	The LLG monitored health service delivery at least twice during the previous FY	Evidence that LLG monitored aspects of health service delivery during the previous FY , score 4 or else score 0	there was evidence of monitoring reports in the health facilities of the LLG ie nabutiti HCIII, namulonge HCIII and kasoozi HC III. Reports dated 14/11/2023,30/06/2024,05/06/2024 and 30/06/2024 and all were recieved by the SATC and the LCIII chairperson.	4
	Maximum score is 4			
25	Existence and functionality of Health Unit Management Committee	Evidence that the LLG have functional Health unit Management Committee for all Health Facilities in the LLG; score 3, else score 0	there is evidence of the existence of the HUMC where all members were appointed under MIN NO 077/07/22-23. nabutiti HCIII has seven members, namulonge hciii has 7 members kasoozi hciii has 7 members HUMC minutes for nabutiti hciii dated 11/12/2023, 17/06/2024, 18/03/2024 and 19/06/2024 HUMC minutes for namulonge HCIII dated 29/03/2024, 16/12/2023 and 29/09/2023 HUMC minutes for kasozi HCIII dated 10/12/2023, 1/03/2024, 29/05/2024 and 10/08/2023, the action plan implementation in these health facilities is evidenced in the humc meeting minutes ie nabutiti under min 6.11/12/2023, namulonge min 4.6/12/2023 and kasozi under min 7.2/05/2024	3
	Maximum score is 3			

J. Water & Environment Services Management

26	Evidence that the LLGs submitted requests to the DWO for consideration in the current FY budgets	Evidence that the SAS submitted in writing requests to the DWO for consideration in the planning of the current FY score 3, else score 0	
	Maximum score is 3		
27	The LLG has monitored water and environment services delivery during the previous FY	Evidence that SAS/ATC monitored/supervised aspects of water and environment services during the previous FY including review of water points and facilities, score 3 or else score 0	
	Maximum score is 3		

28 Existence and functionality of Water and Sanitation Committees
 Evidence that the LLG have functional Water and Sanitation Committees (including collection and proper use of community contributions) score 2, else score 0
 Maximum score is 2

29 Functionality of investments in water and sanitation facilities
 Evidence that the SAS has an updated lists on all its water and sanitation facilities (public latrines) and functionality status. Score 2 else 0
 Maximum score is 2

K. Urban Planning and Management (Applicable to Town Councils and Divisions only)

30 Development of the Physical Development Plans as per guidelines
 (i) If the LLG has a functional Physical Planning Committee in place that: (i) is properly and fully constituted; (ii) considers new investments/ application for development permission on time; and (iii) has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD Score 1 or else 0
 N/A
 Maximum score 2
 0

30 Development of the Physical Development Plans as per guidelines
 (i) If the LLG has detailed physical development plan(s) or/and area action plan(s) approved by the Council covering at least the percentage below Score 1 or else 0:
 N/A
 Maximum score 2
 20% in 2022/23
 30% in 2023/24
 40% in 2024/25
 0

31 Implementation of the physical planning and building control measures as per guidelines
 (i) If all infrastructure investments implemented by the LLG in the previous FY: (i) are consistent with the approved Physical Development Plan; and (ii) have a planning compliance certificate issued by MoLHUD. Score 1 or else 0
 N/A
 Maximum score 3
 0

31	Implementation of the physical planning and building control measures as per guidelines Maximum score 3	(ii) Evidence that the LLG has named streets, numbered plots, surveyed and demarcated roads as planned (90% or more implemented) in the previous FY score 1 or else 0	N/A	0
31	Implementation of the physical planning and building control measures as per guidelines Maximum score 3	(iii) Evidence that the LLG has a functional Development Control Team score 1 or else 0	N/A	0
32	The LLG has developed and implemented a solid waste management plan Maximum score 2	(i) If the LLG has prepared status report on the implementation of the approved solid waste management plan during the previous FY score 1 or else 0	N/A	0
32	The LLG has developed and implemented a solid waste management plan Maximum score 2	(ii) If the LLG has conducted awareness campaigns on the management of solid waste during the previous FY score 1 or else 0	N/A	0
33	Operation and Maintenance of infrastructure Maximum score is 3	(i) If the LLG has prepared Annual Infrastructure inventory and condition survey report score 1 or else 0	N/A	0
33	Operation and Maintenance of infrastructure Maximum score is 3	(ii) If the LLG has prepared an O&M Annual Plan which is based on the Annual Infrastructure inventory and condition survey score 1 or else 0	N/A	0

33	Operation and Maintenance of infrastructure Maximum score is 3	(iii) If the LLG has spent own source revenues of not less than 20% on O&M score 1 or else 0	N/A	0
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L. Production Services Management

34	Up to date data on agriculture and irrigation collected, analyzed and reported Maximum score is 2	If the LLG extension staff have collected, analyzed and reported data on agriculture (i.e., crop, animal and fisheries) and irrigation activities including production statistics for key commodities, data on irrigated land, farmer applications, farm visits etc. as per formats, the reports compiled and submitted to LG Production Office score 2 or else 0.	A detailed data collection report dated 2/04/2024 which aimed at profiling veterinary farm input and livestock product dealers prepared by Kinene Titus, the Assistant veterinary officer. The report was also duly endorsed by the SATC and Production Officer.	2
35	Farmer awareness and mobilization campaigns carried out through farmer field days and awareness meetings Maximum score is 2	If the LLG has carried out awareness and mobilization campaigns on all aspects of agriculture through farmer field days and awareness meetings, exchange visits, reports compiled and submitted to LG Production Office score 2 or else 0	A detailed sensitization and awareness campaigns report was seen dated 20/06/2024 targeting local leaders both at Division and Ward level on the progress of micro-scale irrigation. 13 females and 52 males attended the training. The report was prepared by Imella Eseza the Assistant Agricultural Officer. Attendance lists of the engagement were seen	2
36	The LLG has carried out monitoring activities on production activities for crops, animals and fisheries Maximum score is 2	If the LLG extension staff has implemented monitoring activities on agricultural production for crops, animal and fisheries covering among others irrigation, environmental safeguards, agricultural mechanization, postharvest handling, pests and disease surveillance, equipment installations, farmers implementing knowledge from trainings, reports compiled and submitted to LG Production Office score 2 or else 0	A monitoring report of the PDM beneficiaries and on irrigation dated 19/01/2024 was seen. The exercise aimed at checking the PDM farmers' progress with regard to irrigation. The report was endorsed by the Production Officer	2

37	Farmer trainings through training farmer field schools and demonstrations organized and carried out	If the LLG extension staff has carried out farmer trainings on irrigated agriculture, agronomy, pests and diseases management, operation and maintenance of equipment, linkage to markets etc. through for example farmer field schools, demonstrations, and field training sessions, reports compiled and submitted to LG Production Office score 2 or else 0.	As per the monthly report for the month of January 2024 dated 5/02/2024 showed that the extension stafcarried out training on prevention of disease control and survaillance. The report was also duly endorsed by the SATC and Production Officer	2	
Maximum score is 2	38	The LLG has provided hands-on extension support to farmers and farmer organizations / groups	If the LLG extension staff have provided extension support to farmers and farmer groups on crop management, aquaculture, animal husbandry, irrigation, Operation and Maintenance of equipment, postharvest handling, value addition, marketing etc. reports compiled and submitted to LG Production Office score 2 or else 0	Field visit report with pictorial evidence dated 5/02/2024 showed farm visits conducted for disease surveillance, prevention and control. There was a visit to Ms. Nalumu Sarah, Mutebi Ronald, Magayi Rogers who enaged in cattle and chicken rearing.	2
Maximum score is 2					