



LLG Performance Assessment

LLG Name: Nabweru Div

Nansana Municipal Council

(Vote Code: 725)

Assessment	Scores
LLG Performance Assessment	79%

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
A. Functionality of Parish Administrative Structures				
1	<p>The LLG has ensured that there are functional PDCs/WDCs in all their respective Parishes/Wards</p> <p>Maximum score is 2</p>	<p>Evidence that the LLG has duly constituted PDCs/WDCs with composition in accordance with the PDM Guidelines, and that PDCs are fully functional as evidenced by mobilization of beneficiaries within a parish/ward, appraisal of all proposals submitted for the revolving funds during the previous FY for all parishes, score 2, else score 0.</p>	<p>there was evidence of functional PDCs/WDCs for all the four parishes of the division as per reports dated</p> <p>wamala ward 19/10/2021, nakyesanja ward 20/10/2021, kwawnda ward 18/10/2021, maganjo ward 18/10/2021</p> <p>PDM guidelines were also followed in the composition of the PDCs/WDCs</p> <p>there was evidence of the minutes the PDCs/WDCs in the division for all wards dated 30/aug/2021</p> <p>there was also a list of proposals submitted for the revolving funds during the FY 2021/2022 as per reports dated 30/jun/2022 and all were recieved by the TC</p> <p>there was evidence of the several field mobilization reports about PDM activities in the various wards in the division and were received by the SATC as per reports dated 30/04/2022,20/04/2022,25/04/2022,23/04/2022</p>	2
2	<p>LLG has ensured that all Parish Chiefs/Town Agents have collected, compiled, and analyzed data on Parish/community profiling as stipulated in the PDM Guidelines.</p> <p>Maximum score is 2</p>	<p>Evidence that all the Parishes/Wards in a LLG have compiled, updated, and analyzed data on community profiling disaggregated by village, gender, age, economic activity among others as stipulated in the PDM Guidelines, score 2 else score 0.</p>	<p>There was evidence that the parish chiefs compiled, updated, analyzed and disaggregated parish data for the previous FY as per reports dated 23/10/2021,04/10/2021, and were all received and signed by the local council leaders as stipulated in the PDM guidelines.</p>	2

3	<p>The LLG provided guidance and information to the Village Executive Committees and PDCs on strategies for the development of the parish</p>	<p>Evidence that the LLG: i. Has mapped NGOs, CBOs & CSO operating in the LLG and involved them in raising awareness about the PDM and planning cycle: score 2, or else 0</p>	<p>There was evidence of mapping NGOs, CBOs and CSOs report dated 20/02/2021 and was forwarded by the SATC to the municipal council.</p> <p>There was evidence of NGOs, CBOs and CSOs being involved in the awareness of PDM and planning cycle as per report dated 04/06/2022</p> <p>There was evidence of attendance sheets on the participatory planning meetings</p> <p>There was evidence of the LLG council minutes held as per dates 18/05/2021,08/05/2021,30/05/2021,30/05/2021</p> <p>there was sensitization reports at village level as per reports dated 07/04/2021,20/05/2021, and sensitization reports by NGOs and CSOs</p>	2	
<p>Maximum score is 6</p>	3	<p>The LLG provided guidance and information to the Village Executive Committees and PDCs on strategies for the development of the parish</p>	<p>Evidence that the LLG provided guidance and information to the Village Executive Committees and to PDCs on: ii. Approved Programmes/activities to be implemented within the Parish for the current FY score 2, else score 0</p>	<p>there was evidence of the approved workplans for the current FY received by the SATC and signed by the LC1 chairpersons as per reports dated 07/06/2022,20/06/2022,07/06/2022, and 09/06/2022</p>	2
<p>Maximum score is 6</p>	3	<p>The LLG provided guidance and information to the Village Executive Committees and PDCs on strategies for the development of the parish</p>	<p>Evidence that the LLG provided guidance and information to the Village Executive Committees and to PDCs on: iii. Priority enterprises that can be implemented in the parish score 2 or else 0</p>	<p>There was evidence of participatory planning meeting minutes held on 07/10/2021 held in the division to generate a list of priority enterprises and these were signed and received by the LC1 chairpersons.</p>	2
<p>Maximum score is 6</p>					

B. Planning and Budgeting

4	<p>The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting Guidelines</p> <p>Maximum score is 6</p>	<p>Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY:</p> <p>i. Is consistent with the LLG approved development plan III; score 1 or else 0</p>	<p>From a review of the Annual Work Plan and Budget for the current financial year, there was consistency with Division development plan III which included interventions like the supply of 200 desks to selected UPE schools, the construction of staff quarters at Kanyange P/S, the grading and gravelling of selected Division roads i.e. Kalimujabu-Katooke Rd, Kamu Kamu Bright Future Rd, Lufula-Kabumbi Rd among other projects.</p>	1
4	<p>The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting Guidelines</p> <p>Maximum score is 6</p>	<p>Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY:</p> <p>ii. Incorporates ranked priorities from all its respective parish submissions which are duly signed by the Parish Chief and PDC Chairperson score 1 or else 0.</p>	<p>There was evidence provided showing ranked priorities from the Ward dully signed by the LC II Chairpersons of the 4 Wards.</p>	1
4	<p>The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting Guidelines</p> <p>Maximum score is 6</p>	<p>Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY:</p> <p>iii. Is based on the outcomes of the budget conference; score 1 or else 0</p>	<p>From the copy of the budget conference report held by the Division, evidence was provided showing that a number of interventions requested by the citizens from the budget conference were captured in the budget. These included but not limited to the supply of 200 desks to selected UPE schools which has exploding pupil numbers, the grading of Lfula-Kabumbi Rd and Kamu-Kamu Bright Future Road</p>	1

4	<p>The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting Guidelines</p>	<p>iv. That the LLG budget include investments to be financed by the LLG score 1 or else 0</p>	<p>The Division budgeted for the grading of selected roads to be done using property tax.</p>	1
	<p>Maximum score is 6</p>			
4	<p>The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting Guidelines</p>	<p>v. Evidence that the LLG developed project profiles for all capital investments in the AWP and Budget as per format in NDP III Score 1 or else score 0</p>	<p>No evidence was provided</p>	1
	<p>Maximum score is 6</p>			
4	<p>The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting Guidelines</p>	<p>vi. That the LLG budget was submitted to the District/Municipality/City before 15th May: score 1 or else 0</p>	<p>There was evidence provided that the AWP and Budget for the curen fy were submitted on 13th April 2022</p>	1
	<p>Maximum score is 6</p>			

5	Procurement planning for the current FY: submission of request for procurement Maximum score is 2	Evidence that the LLG prepared and submitted inputs into the procurement plan for all the procurements to be done in a LLG for the current FY) to the CAO/TC by the 30th April of the previous FY, Score 2 or else score 0	there was evidence that the procurement plan for FY 2022/2023 was submitted by the 14/04/2022 and was submitted to the municipal council there was evidence of an actual procurement plan in place which had inputs for all procurements to be done in the current FY.	2
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6	Compliance of the LLG budget to DDEG investment menu for the current FY Maximum score is 2	Evidence that the investments in the approved LLG Budget for the current FY comply with the investment menu in the DDEG Grant, Budget and Implementation Guidelines, score 2 or else score 0	There was evidence that the Division budgeted appropriately following the UDDEG guidelines as below; 10% amounting to 15,647,645 is to be used for monitoring, supervision and evaluation of projects, 10% amounting to 15,647,645 was earmarked to support Parish level activities. 80% was earmarked fro capital development i.e. 41,766,265 was budgeted under Education for supply of 200 desks in UPE schools and 30,000,000 to be used in the construction of staff quarters at Kanyange Primary school, 53,414,891 was earmarked for the spot gravelling and grading of selected Division roads some of which include; Kalimujabu-Katooke Rd, Kamu Kamu- Bright future Rd, Lufula-Kabumbi	2
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C. Own Source Revenue Mobilization and Administration

7	LLG collected local revenue as per budget (Budget realization) Maximum score is 1	Evidence that the LLG collected OSR for the previous FY within +/- 10% of the budget score 1 or else score 0.	The deviation from the actual own source revenue realized from the budget was 24% way above the 10% threshold.	0
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8	Increase in LLG own source revenues from last financial year but one to last financial year. Maximum score 1	Evidence that the OSR collected increased from previous FY but one to previous FY by more than 5 %, score 1 or else score 0	The Division collected 1,403,298,038 as locally raised revenue in fy 2021/2022 up from 930,421,439 collected in fy 2020/2021 translating to a percentage increase of 33.697%	1
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9	The LLG has properly managed and used OSR collected in the previous FY Maximum score 4	Evidence that the LLG: i. Has remitted OSR to the administrative units, score 1 or else score 0.	The Division remitted to lower administrative units 35% of the 50% share of locally raised revenue amounting UGX 144,643,848.	1
9	The LLG has properly managed and used OSR collected in the previous FY Maximum score 4	Evidence that the LLG: ii. Did not use more than 20% of the OSR on councilors allowances in the previous FY (unless authority was granted by the Minister), score 1, else score 0	The Division budgeted to receive UGX 1,403,298,038 from locally raised revenue and spent UGX 128,451,125 on Councilors' allowances equating to 9.1%	1
9	The LLG has properly managed and used OSR collected in the previous FY Maximum score 4	Evidence that the LLG: iii. Have budgeted and used OSR funds on operational and maintenance in previous FY, score 1, else score 0	11,262,000 was spent on O & M equating to 1.7% of the local revenue budget	0
9	The LLG has properly managed and used OSR collected in the previous FY Maximum score 4	Evidence that the LLG: iv. Publicised the OSR and how it was used for the previous FY, score 1, else score 0.	The notice board had a list of projects implemented in the previous year	1

D. Financial Management

10	<p>The LLG submitted annual financial statements for the previous FY on time</p> <p>Maximum score is 4</p>	<p>Evidence that the LLG submitted its Annual Financial Statement to the Auditor General (AG) on time (i.e., by August 31), score 4 or else score 0</p>	<p>Accounts were submitted on the 29th August 2022</p>	4
11	<p>The LLG has submitted all 4 quarterly financial and physical progress reports including finances for the Parish Development Model (PDM), for the previous FY on time and in the prescribed format</p> <p>Maximum score is 6</p>	<p>Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time:</p> <p>i. Q1 by 15th October score 1 or else 0</p>	<p>Submitted on 13th October 2021</p>	1
11	<p>The LLG has submitted all 4 quarterly financial and physical progress reports including finances for the Parish Development Model (PDM), for the previous FY on time and in the prescribed format</p> <p>Maximum score is 6</p>	<p>Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time:</p> <p>ii. Q2 by 15th January score 1 or else 0</p>	<p>Submitted on 12th January 2022</p>	1

11	<p>The LLG has submitted all 4 quarterly financial and physical progress reports including finances for the Parish Development Model (PDM), for the previous FY on time and in the prescribed format</p> <p>Maximum score is 6</p>	<p>Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time:</p> <p>iii. Q3 by 15th April score 1 or else 0</p>	Submitted on 14th April 2022	1
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11	<p>The LLG has submitted all 4 quarterly financial and physical progress reports including finances for the Parish Development Model (PDM), for the previous FY on time and in the prescribed format</p> <p>Maximum score is 6</p>	<p>Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time:</p> <p>iv. Q4 by 30th July score 3 or else 0</p>	Submitted on 15th July 2022	3
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E. Human Resources Management for Improved Service Delivery

12	<p>Appraisal of all staff in the LLG in the previous FY</p> <p>Maximum score is 6</p>	<p>Evidence that the SAS/Town Clerk appraised staff in the LLG:</p> <p>(i) All staff in the LLG including extension workers in the previous FY (by 30th June): score 2 or else 0</p>	<p>there was evidence that 21 staff in total were appraised in the previous FY and all submissions were made by the SATC to the municipal council headquarters as dated 30/june/2022</p>	2
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12	Appraisal of all staff in the LLG in the previous FY Maximum score is 6	Evidence that the SAS/Town Clerk appraised staff in the LLG: (ii) Primary School Head teachers in public primary schools in the previous school calendar year (by 31st December) – score 2 or else 0	primary teachers appraisal forms were submitted to the municipal council as of 30/june/2022 which was after the previous school calendar year end of 31/dec/2021 this is attributed to closure of all schools due to the effects of COVID19	0
12	Appraisal of all staff in the LLG in the previous FY Maximum score is 6	Evidence that the SAS/Town Clerk appraised staff in the LLG: (iii) HC III & II In-charges in the previous FY (by June 30th) – score 2 or else	there was evidence that all HCIII AND II in-charges appraisal forms were submitted to the municipal council on the 30/june/2022 which was still in time for submission as per the guidelines. personal appraisal forms were included in the submission report.	2
13	Staff duty attendance Maximum score is 6	Evidence that the LLG has (i) Publicized the list of LLG staff: score 3 or else 0	there was evidence from the SATC that the staff lists were publicized on the notice board properly displayed. there was evidence of the staff attendance register book for all staff at the division there was evidence from the SATC of the staff performance reports with clear activities included there in.	3
13	Staff duty attendance Maximum score is 6	Evidence that the LLG has (ii) Produced monthly analysis of staff attendance with recommendations to CAO/TC score 3 or else 0	there was evidence from the SATC of the monthly staff attendance analysis for the FY of 2021/2022. the reports were all received by the municipal council	3

F. Implementation and Execution

14	The LLG has spent all the DDEG funds for the previous FY on eligible projects/activities Maximum score is 2	Evidence that the LLG budgeted and spent all the DDEG for the previous FY on eligible projects/ activities as per the DDEG grant, budget, and implementation guidelines: Score 2, or else score 0	The Division spent 80% of the DDEG Grant on eligible projects or capital investments also 10% was spent on Monitoring, supervision and appraisal of capital works, 10% was spent on the Parish fund i.e. support to Parish planning activities and data collection on PDM activities including the profiling of the Parish.	2
15	The LLG spent the funds as per budget Maximum score is 2	Evidence that the execution of budget in the previous FY does not deviate for any of the sectors/main programs by more than +/-10%: Score 2	The deviation was more than 10%	0
16	Completion of investments as per annual work plan and budget Maximum score is 3	Evidence that the investment projects planned in the previous FY were completed as per work plan by end of FY (quarter four) : If more than 90 % was completed: Score 3 If 70% -90%: Score 2 If less than 70 %: Score 0.	The Division spent on Lufula-Kabumbi Rd, Kagoma-Semuwemba Rd, Kasumba-Wamala, Nattabi Rd, Soweto Lukadde Rd maintenance consumed 80% of the development budget. 10% was spent on monitoring supervision and appraisal of capital works; 10% was used during Parish planning and monitoring of activities at Parish level.	2

G. Environmental and Social Safeguards

17	The LLG has implemented environmental and social safeguards during the previous FY Maximum score is 2	Evidence that the LLG carried out environmental, social and climate change screening where required, prior to implementation of all planned investments/ projects, score 2 or else score 0	there was evidence of the environmental and social screening reports from the SATC dated 18/oct/2021 there was evidence of the certification from the ministry of local government which were recived by thw CDO	2
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18	The LLG has an Operational Grievance Handling System Maximum score is 2	(i) If the LLG has specified a system for recording, investigating and responding to grievances, which includes a designated a person to coordinate response to feed-back, complaints log book with clear information and reference for onward action, a defined complaints referral path, and public display of information at LLG offices score 1 or else 0	there was evidence of existence of a grievance handling system with 4 members all with appointment letters from the SATC There was evidence of a grievance log book for recording grievances there is also public display of information at the LLG offices.	1
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18	The LLG has an Operational Grievance Handling System Maximum score is 2	(ii) If the LLG has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress score 1 or else 0	there is evidence of the LLG has publicized the grievance redress mechanisms on TIGER FM radio station and public display in the wekembe daily market for the public to access information	1
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19	The LLG has a functional land management system Maximum score 1	If the LLG has a functional Area Land committee in place to assist the LG Land board in an advisory capacity on matters relating to land, including ascertaining rights on the land score 1 or else 0	there was evidence from the SATC of the minutes that constituted the area land committee with 5 members as per report dated 16/03/2022 in the previous financial year. there was evidence from the SATC of the appointment letters of the area land committee members	1
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H. Basic (Pre & Primary) Education services Management (in public and private schools)

20	Awareness campaigns and mobilization on education services conducted in last FY Maximum score is 3	Evidence that the LLG has conducted awareness campaigns and parent's mobilization for improvement of education service delivery score 3, else score 0	there was evidence of reports on awareness campaigns and parents mobilization for improvement of education services held on 8/12/2021 MIN 01/NDSSM/12/21 and were recieved by the SATC	3
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21	Monitoring of service delivery in basic schools Maximum score is 4	Evidence that the LLG has monitored schools at least once per term in the previous 3 terms and produced a list of issues requiring attention of the committee responsible for education of the LLG council in the previous FY: If all schools (100%) - score 4 If 80 – 99% – score 2 If 60 to 79% score 1 Below 60% score 0	there was evidence of monitoring reports for all the 5 schools in the division i.e. nakyasanja PS, kanyange PS maganjo umea PS and sam iga memorial PS as per the report dated 19/05/2022 there was evidence of the committee minutes from the SATC	4
22	Existence and functionality of School Management Committees Maximum score is 3	Evidence that the LLG have functional school management committees in all schools; score 3, else score 0	there was evidence from the SATC of the division having school management committees in all the schools in the division with 7 members in nakyasanja ps, 9 members in sam iga memorial school, 12 members in maganjo umea ps and 11 members in kanyange ps all members have appointment letters from the SATC	3

I. Primary Health Care Services Management

23	Awareness campaigns and mobilization on primary health care conducted in last FY Maximum score is 3	Evidence that the LLG has conducted awareness campaigns and mobilized communities for improved primary health care service delivery score 3, else score 0	there was evidence of awareness campaigns though health education talks held at health Centre iii as per the report dated 01/07/2021, home based care trainings for VHTs and LC1 chairpersons on 29/09/2021 reports had photographic evidence attached too.	3
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24	<p>The LLG monitored health service delivery at least twice during the previous FY</p> <p>Maximum score is 4</p>	<p>Evidence that LLG monitored aspects of health service delivery during the previous FY , score 4 or else score 0</p>	<p>there was evidence from the SATC of monitoring reports on health service delivery by the division health assistant as per reports dated 23/09/2021 in nabweru markets.</p> <p>there was evidence of monitoring and supervision report of VHTs on COVID19 victims dated 25/11/2021</p>	4
25	<p>Existence and functionality of Health Unit Management Committee</p> <p>Maximum score is 3</p>	<p>Evidence that the LLG have functional Health unit Management Committee for all Health Facilities in the LLG; score 3, else score 0</p>	<p>there was evidence from the SATC of the composition and existence of the health management committee with kawanda HCIII having 8 members and maganjo HCII 6 members.</p> <p>there was evidence of the appointment of the members to the committees from the SATC</p> <p>there was evidence of the minutes of the HUMC meetings dated 11/jun/2021, 16/09/2021, and 28/jun/2022</p> <p>there was evidence of an action plan derived from the minutes of the HUMC meetings and implementation was done.</p>	3

J. Water & Environment Services Management

26	<p>Evidence that the LLGs submitted requests to the DWO for consideration in the current FY budgets</p> <p>Maximum score is 3</p>	<p>Evidence that the SAS submitted in writing requests to the DWO for consideration in the planning of the current FY score 3, else score 0</p>
27	<p>The LLG has monitored water and environment services delivery during the previous FY</p> <p>Maximum score is 3</p>	<p>Evidence that SAS/ATC monitored/supervised aspects of water and environment services during the previous FY including review of water points and facilities, score 3 or else score 0</p>

28 Existence and functionality of Water and Sanitation Committees
 Maximum score is 2
 Evidence that the LLG have functional Water and Sanitation Committees (including collection and proper use of community contributions) score 2, else score 0

29 Functionality of investments in water and sanitation facilities
 Maximum score is 2
 Evidence that the SAS has an updated lists on all its water and sanitation facilities (public latrines) and functionality status. Score 2 else 0

K. Urban Planning and Management (Applicable to Town Councils and Divisions only)

30	Development of the Physical Development Plans as per guidelines Maximum score 2	(i) If the LLG has a functional Physical Planning Committee in place that: (i) is properly and fully constituted; (ii) considers new investments/ application for development permission on time; and (iii) has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD Score 1 or else 0	not applicable	0
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30	Development of the Physical Development Plans as per guidelines	(i) If the LLG has detailed physical development plan(s) or/and area action plan(s) approved by the Council covering at least the percentage below Score 1 or else 0:	not applicable	0
	Maximum score 2	20% in 2022/23		
		30% in 2023/24		
		40% in 2024/25		
31	Implementation of the physical planning and building control measures as per guidelines	(i) If all infrastructure investments implemented by the LLG in the previous FY: (i) are consistent with the approved Physical Development Plan; and (ii) have a planning compliance certificate issued by MoLHUD.	not applicable	0
	Maximum score 3	Score 1 or else 0		
31	Implementation of the physical planning and building control measures as per guidelines	(ii) Evidence that the LLG has named streets, numbered plots, surveyed and demarcated roads as planned (90% or more implemented) in the previous FY score 1 or else 0	not applicable	0
	Maximum score 3			
31	Implementation of the physical planning and building control measures as per guidelines	(iii) Evidence that the LLG has a functional Development Control Team score 1 or else 0	not applicable	0
	Maximum score 3			

32	The LLG has developed and implemented a solid waste management plan Maximum score 2	(i) If the LLG has prepared status report on the implementation of the approved solid waste management plan during the previous FY score 1 or else 0	not applicable	0
32	The LLG has developed and implemented a solid waste management plan Maximum score 2	(ii) If the LLG has conducted awareness campaigns on the management of solid waste during the previous FY score 1 or else 0	not applicable	0
33	Operation and Maintenance of infrastructure Maximum score is 3	(i) If the LLG has prepared Annual Infrastructure inventory and condition survey report score 1 or else 0	not applicable	0
33	Operation and Maintenance of infrastructure Maximum score is 3	(ii) If the LLG has prepared an O&M Annual Plan which is based on the Annual Infrastructure inventory and condition survey score 1 or else 0	not applicable	0
33	Operation and Maintenance of infrastructure Maximum score is 3	(iii) If the LLG has spent own source revenues of not less than 20% on O&M score 1 or else 0	not applicable	0

L. Production Services Management

34	<p>Up to date data on agriculture and irrigation collected, analyzed and reported</p> <p>Maximum score is 2</p>	<p>If the LLG extension staff have collected, analyzed and reported data on agriculture (i.e., crop, animal and fisheries) and irrigation activities including production statistics for key commodities, data on irrigated land, farmer applications, farm visits etc. as per formats, the reports compiled and submitted to LG Production Office score 2 or else 0.</p>	<p>no evidence of production statistics data available</p>	0
35	<p>Farmer awareness and mobilization campaigns carried out through farmer field days and awareness meetings</p> <p>Maximum score is 2</p>	<p>If the LLG has carried out awareness and mobilization campaigns on all aspects of agriculture through farmer field days and awareness meetings, exchange visits, reports compiled and submitted to LG Production Office score 2 or else 0</p>	<p>there was evidence from SATC about the awareness campaigns and mobilisation of all agriculture aspects through farm field days, meetings, exchange visits and reports as per reports by the AVO dated 17/june/2022, 30/november/2021, 1/october/2021</p> <p>there was evidence from the SATC of the attendance lists of the various meetings held in awareness events.</p> <p>all documents were submitted to the production office department at the municipal council</p>	2
36	<p>The LLG has carried out monitoring activities on production activities for crops, animals and fisheries</p> <p>Maximum score is 2</p>	<p>If the LLG extension staff has implemented monitoring activities on agricultural production for crops, animal and fisheries covering among others irrigation, environmental safeguards, agricultural mechanization, postharvest handling, pests and disease surveillance, equipment installations, farmers implementing knowledge from trainings, reports compiled and submitted to LG Production Office score 2 or else 0</p>	<p>there was evidence from the SATC of the monitoring reports on production activities by the AVO as per reports dated 20/jan/2022 and 10/may/2022</p> <p>there was evidence from the SATC of the supervisory reports on the monitoring activity of operation wealth creation (OWC) beneficiaries in the division as per the report dated 10/01/2022</p> <p>all documents were submitted to the production office at the municipality</p>	2

37	<p>Farmer trainings through training farmer field schools and demonstrations organized and carried out</p> <p>Maximum score is 2</p>	<p>If the LLG extension staff has carried out farmer trainings on irrigated agriculture, agronomy, pests and diseases management, operation and maintenance of equipment, linkage to markets etc. through for example farmer field schools, demonstrations, and field training sessions, reports compiled and submitted to LG Production Office score 2 or else 0.</p>	<p>from the SATC evidence of training program reports dated 27/august/2021, training at kisimu horticultural farmers group, kawanda mushroom growers and others as per report dated 17/jun/2022</p> <p>there was evidence from the SATC of attendance sheets from the various trainings ie dated 18/08/2021</p>	2
38	<p>The LLG has provided hands-on extension support to farmers and farmer organizations / groups</p> <p>Maximum score is 2</p>	<p>If the LLG extension staff have provided extension support to farmers and farmer groups on crop management, aquaculture, animal husbandry, irrigation, Operation and Maintenance of equipment, postharvest handling, value addition, marketing etc. reports compiled and submitted to LG Production Office score 2 or else 0</p>	<p>no extension dairies or reports were present at the time of the assessment</p>	0